

APROBAT

În sesiunea Biroului permanent al

Camerei Deputaților

din data de

14.12.2009
1184



Parlamentul României
Camera Deputaților

Nr. 1184 din 9.12.2009

Parlamentul României
Camera Deputaților

Cabinet Secretar General

București, decembrie 2009
Nr.

MEMORANDUM INTERN

De la: domnul Gheorghe Barbu, secretar general al Camerei Deputaților

Către: Biroul permanent al Camerei Deputaților

Tema: Participarea la Reuniunea de iarnă a Adunării Parlamentare a Organizației pentru Securitate și Cooperare în Europa (Viena, 18-19 februarie 2010)

În perioada 18-19 februarie 2010, se vor desfășura, la Viena, lucrările Reuniunii de iarnă a Adunării Parlamentare a Organizației pentru Securitate și Cooperare în Europa (AP OSCE), în conformitate cu prevederile art. 12 din Regulamentul AP OSCE.

Principalele activități care se desfășoară în cadrul Reuniunii de iarnă, potrivit Regulamentului AP OSCE, sunt:

- lucrări ale Comisiei Permanente a AP OSCE;
- lucrări ale celor trei comisii generale permanente ale Adunării.

Reuniunea de iarnă este o întâlnire anuală a membrilor AP OSCE, ocazie cu care parlamentarii vor audia prezentările raportorilor celor trei comisii generale și vor dezbate proiectele de raport pentru viitoarea sesiune anuală a AP OSCE.

Menționăm că, din motive organizatorice, confirmările de participare trebuie trimise Secretariatului Internațional al AP OSCE până la data de 20 ianuarie 2010.

Sunt propuși pentru a participa, din partea Camerei Deputaților, membrii Delegației Parlamentului României la AP OSCE: doamna deputată **Rodica Nassar (PSD+PC)**, președinta Comisiei pentru sănătate și familie, domnii deputați **Victor Paul Dobre (PNL)**, președintele Comisiei pentru muncă și

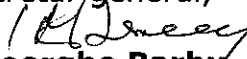
protecție socială, **Petru Movilă (PD-L)** și **Miron Ignat (Minorități)**, precum și doamna **Irina Alecu**, secretara delegației.

Acțiunea are caracter parlamentar conform art. 3, lit. a din HBP nr. 1/2003 cu modificările și completările din HBP nr. 5/2007.

Propunem:

- să se aprobe participarea delegației parlamentare la această acțiune, urmând ca devizul estimativ de cheltuieli să fie elaborat ulterior;
- deplasarea să se efectueze cu avionul, pe ruta București – Viena și retur, cu plecare în data de 17 februarie 2010 și întoarcere în data de 20 februarie 2010;
- să se acorde drepturi de diurnă categoria a II-a, 100%, pentru 3 zile, drepturi de cazare, plafon B pentru 3 nopți, precum și un avans de 50% cu decontare ulterioară;
- recalcularea cheltuielilor să se efectueze la întoarcerea în țară, pe baza documentelor justificative.

Secretar general,


Gheorghe Barbu

WINTER MEETING OF THE OSCE PARLIAMENTARY ASSEMBLY

Vienna, 18-19 February 2010

GENERAL INFORMATION

VENUE

The Winter Meeting of the OSCE Parliamentary Assembly will take place 18-19 February 2010 in the Congress Center Hofburg, Heldenplatz, 1014 Vienna, Austria.

PROGRAMME

The Winter Meeting will comprise the meetings of the Standing Committee, each General Committee, and joint sessions of the three General Committees. The draft schedule of the meetings will be forwarded in due time.

The Austrian Parliament will kindly offer a reception for the members of the Parliamentary Assembly on Thursday, February 18 after the end of the meeting.

ACCOMMODATION

For your convenience, the International Secretariat has blocked rooms at the following hotels in Vienna: Marriott, Inter-Continental, Radisson SAS Palais Hotel and the Hotel Europa.

The attached Hotel Reservation Forms should be sent directly to the above hotels as soon as possible and before the cutoff date.

Please note that the hotel deadlines and the cancellation policies are different for each hotel.

A copy of your hotel reservation form should be forwarded to the International Secretariat in Copenhagen.

REGISTRATION

We thank you for filling in and sending the attached Registration form to the International Secretariat **no later than 20 January 2010.**

The Registration Desk will be open on Wednesday, 17 February from 12.00 to 20:00 in the lobby of the Hotel Marriott, Parking 12a, 1010 Vienna.

We kindly ask participants, including members of the Standing Committee, to register, if possible, on 17 February at the Registration Desk in the Hotel Marriott where they will receive their identity badge.

The Registration Desk will be transferred to the Hofburg on Thursday, 18 February where it will be open Thursday, 18 February from 8.00 to 18.00 and Friday, 19 February from 9.00 to 16.00.

Participants may be asked to show some official identification to get their badges. Accompanying persons are also requested to obtain their identity badge at the Registration Desk.

Participants are requested to wear their identity badge at all meetings. **For security reasons, participants should also be in possession of some other means of identification and be prepared for identity checks when entering Hofburg.** Loss of identity badges should be reported immediately to the Registration and Information Desk.

MEETING ROOMS AND SEATING

The OSCE in Vienna provides the OSCE PA with its two largest meeting rooms, Neuer Saal and Rat Saal in the Congress Centre Hofburg.

Special efforts have been made to re-arrange these rooms to accommodate as many people as possible, especially during the joint sessions of the three General Committees.

Each Delegation will be provided a certain number of seats at its assigned table with additional seats available behind those chairs.

The Delegations' assigned seating will be indicated by signs with the name of each country.

Because of limited seating we rely on the understanding and co-operation of each Delegation in order to ensure everyone a seat.

At the Standing Committee meeting, due to the limited number of space, Rule 35 §1 of the Rules of Procedure will be followed: "There shall be a Standing Committee consisting of the President of the Assembly, the Vice-Presidents, the Treasurer, the Officers of the General Committees and the Heads of National Delegations." *Therefore, only members of the Standing Committee and Secretaries of Delegation will be allotted seats at tables.*

Appropriate seating arrangements will also be prepared for separate meetings of the three General Committees where space should not be a problem.

DOCUMENTS

Documents related to the Session, including the Standing Committee meeting, will be sent electronically and available for download on the website of the OSCEPA: www.oscepa.org

Specific documents for the Standing Committee will be handed over to the Heads of Delegations and Secretaries of Delegations at the registration desk.

A limited amount of printed material will be available on the tables outside of the meeting rooms in the Hofburg.

TRANSPORTATION

Coach transport between the Hotels Marriott / Radisson SAS Palais Hotel, Inter-Continental, and the Congress Center Hofburg will be provided on 18 and 19 February before the beginning and after the end of the daily meetings. Transportation will be also provided for the Closing Joint Session on 19 February.

Since no bus can park close enough to the Hotel Europa, no transportation will be provided between this hotel and the Hofburg before and after the meetings.

There will be no shuttle buses during the meetings or at lunchtime.

The schedule of coach transport will be sent in due time and available at the Registration Desk.

Transportation from the Hofburg to the place of the reception and from the place of the reception to hotels Marriott / Radisson SAS Palais Hotel, Inter-Continental, and the closest to Hotel Europa will be provided.

Participants are responsible for their own transport to and from the airport.

LANGUAGES

Simultaneous interpretation into all six OSCE languages (English, French, German, Italian, Russian, and Spanish) will be provided.

No written translation service will be available.

CATERING

There are no restaurant facilities in the Congress Center Hofburg. However, there are numerous restaurants and cafeterias around the Hofburg.

ACCOMPANYING PERSONS

No official programme for the accompanying persons is foreseen.

**For any further questions, please contact the International Secretariat:
Conference Coordinator, Ms. Odile Lelarge (odile@oscepa.dk, Tel: +45 33 37 80 34)
or Deputy Secretary General, Mr. Gustavo Pallares.**



REGISTRATION FORM

Winter Meeting OSCE Parliamentary Assembly 18-19 February 2010

Each delegation is kindly asked to complete this form and return it no later than 20 January 2010 to:

Odile Lelarge
OSCE Parliamentary Assembly
International Secretariat
Tel : (+45) 33 37 80 40
Fax : (+45) 33 37 80 30
E-Mail: odile@oscepa.dk

Country or organization :	
Contact Person :	
Telephone :	
Fax :	
E-mail :	
Hotel in Vienna:	

Delegation registration

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