

APROBAT

În ședința Biroului permanent al
Camerei Deputaților
din data de 16.08.2010
Nr. 940



Parlamentul României
Camera Deputaților

B.P. Nr. 940 din 11.08.2010

Parlamentul României Camera Deputaților

Cabinet Secretar General

De acord,

cu informarea ulterioară a
Biroului Permanent

Vicepreședinte

Mircea Dăbâlgă

București, iulie 2010
Nr.



MEMORANDUM INTERN

De la: domnul Gheorghe Barbu, secretar general al Camerei Deputaților

Către: Biroul permanent al Camerei Deputaților

**Tema: Participarea la Reuniunea de toamnă a Adunării Parlamentare a
Organizației pentru Securitate și Cooperare în Europa**

(Palermo, Italia, 8 - 11 octombrie 2010)

În perioada 8 - 11 octombrie a.c., se vor desfășura la Palermo, sub egida Parlamentului Italiei, lucrările Reuniunii de toamnă a Adunării Parlamentare a Organizației pentru Securitate și Cooperare în Europa (AP OSCE), în conformitate cu prevederile art. 13 din Regulamentul AP OSCE.

Principalele activități care se desfășoară în cadrul Reuniunii de toamnă, potrivit Regulamentului AP OSCE, sunt:

- lucrările conferinței parlamentare;
- reuniunea Comisiei Permanente a AP OSCE;
- lucrările Forumului Mediteranean al Adunării.

Conferința parlamentară din cadrul Reuniunii de toamnă a AP OSCE din acest an are ca temă generală combaterea crimei organizate transnaționale și a corupției.

Sunt propuși pentru a participa, din partea Camerei Deputaților, membrii Delegației Parlamentului României la AP OSCE și secretara delegației, astfel: doamna deputată **Rodica Nassar (PSD+PC)**, președinta Comisiei pentru sănătate și familie, domnii deputați **Victor Paul Dobre (PNL)**, președintele Comisiei pentru muncă și protecție socială, **Petru Movilă (PD-L)** și **Miron Ignat (Minorități)**, precum și doamna Irina Alecu, secretara Delegației Parlamentului României – Camera Deputaților la AP OSCE.

Menționăm că, din motive organizatorice, confirmările de participare și rezervările de cazare pentru participanți trebuie trimise Secretariatului Internațional al AP OSCE până la data de 30 iulie a.c.

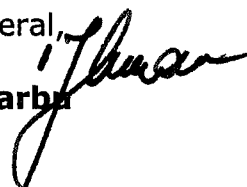
Acțiunea are caracter parlamentar conform art. 3, lit. a din HBP nr. 1/2003 cu modificările și completările din HBP nr. 5/2007.

Propunem:

- să se aprobe participarea la această acțiune a doamnei deputate Rodica Nassar, a domnilor deputați Victor Paul Dobre, Petru Movilă și Miron Ignat, precum și a doamnei Irina Alecu;
- deplasarea să se efectueze cu avionul, pe ruta București – Roma – Palermo și retur, cu plecare în data de 7 octombrie 2010, ora 06:25 (AZ 503) și întoarcere în data de 12 octombrie 2010, ora 00:55 (AZ 502), conform traseului anexat;
- să se acorde drepturi de diurnă categoria a II-a, 100%, pentru 5 zile, drepturi de cazare, plafon B pentru 4 nopți, la unul dintre hotelurile recomandate de organizatori, precum și un avans de 50% cu decontare ulterioară;
- recalcularea cheltuielilor se va face la întoarcerea în țară, pe baza documentelor justificative.

Secretar general,

Gheorghe Barbu





Mr/Madam President,

We are pleased to invite your Parliament's Delegation to the OSCE Parliamentary Assembly to participate in the Assembly's 2010 Fall Meetings to be held in Palermo, Italy, in October, on the premises of Sicily's Regional Assembly.

As can be seen from the programme annexed, the Meetings will start with the Mediterranean Forum on Friday, 8th October. The Parliamentary Conference on the fight against transnational organised crime and corruption will take place on Saturday, 9th October, and in the morning of Sunday, 10th October. In the afternoon of Sunday, 10th October, a meeting of the Standing Committee of the OSCE Parliamentary Assembly will be held. A visit to an archaeological site will take place on Monday, 11th October.

Convinced that the participation of your Delegation will make a contribution to enhancing cooperation within the OSCE, we hope that the Palermo Fall Meetings will mark significant progress in the international fight against organised crime and corruption and foster the development of relations with the Southern shore of the Mediterranean.

We would be grateful if your competent offices could send to the OSCE Assembly Secretariat as soon as possible the Registration and Hotel Reservation forms in the attachment.

Very Cordially Yours

The President
of the Senate of the
Republic

The President
of the OSCE Parliamentary
Assembly

The President
of the Chamber of
Deputies

To the Speakers and Presidents
of the parliamentary Assemblies
of OSCE member Countries

**FALL MEETINGS OF THE OSCE PARLIAMENTARY
ASSEMBLY**

General Information

**PALERMO, ITALY
8 - 11 October 2010**

VENUE OF MEETINGS

All meetings will take place at:

Sicilian Regional Assembly

Palazzo dei Normanni
Piazza del Parlamento, 1
Palermo

Tel. +39 091 705 11 11

Fax: +39 091 705 4327

www.ars.sicilia.it

PROGRAMME

Friday, 8 October 2010

Mediterranean Forum

Saturday, 9 October 2010

Conference morning

Conference (cont.) afternoon

Sunday, 10 October 2010

Conference (cont.) morning

Standing Committee afternoon

Monday, 11 October 2010

Cultural Programme

A detailed programme will be distributed to all delegations in due time.

ITALIAN PARLIAMENT – CONFERENCE SECRETARIAT

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Head of the International Delegations Office

International Relations Department

Italian Chamber of deputies

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Mr. Giuseppe MAGGIO

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ITALIAN SECRETARIAT

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Italian Chamber of deputies

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INTERNATIONAL SECRETARIAT OSCE PA

Ms. Odile LELARGE

Conference Co-ordinator

OSCE Parliamentary Assembly

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Fax: +45 33 37 80 30

E-mail: odile@oscepa.dk

HOTELS AND ACCOMMODATION

Hotels for the Fall Meetings are listed in Appendix A. All reservations should be made using the hotel reservation form (Appendix A1 to A6), which should be filled in and sent by email or fax directly to your chosen Hotel **not later than 30th July 2010**. Bookings received after the deadline will be subject to availability.

A copy should also be forwarded to:

Ms. Odile Lelarge, Conference Coordinator: Fax: + 45 33 37 80 30; e-mail: odile@oscepa.dk (International Secretariat in Copenhagen)

Mr. Giuseppe Maggio, Secretary of the Italian Delegation to the OSCE PA, Chamber of Deputies, e-mail: cdrindp1@camera.it, Fax: +39 06 67 96 116 (Italian Chamber of Deputies).

All payments for accommodation are to be made directly to the hotel upon departure. Credit card details are required for booking confirmation.

As the number of rooms in the hotels selected for the Session is limited, the reservation requests will be treated on first-come, first-serve basis. Please note that the cancellation policy applying to all hotels is mentioned in Appendix A1 to A6. For further information on amenities in individual hotels (including the smoking policy), please consult the individual hotel websites.

An information desk will be located in the lobby of each hotel throughout the session.

REGISTRATION

The registration form (Appendix B) should be sent to Ms. Odile Lelarge at the OSCE PA International Secretariat (fax: +45 33 37 80 30; email: odile@oscepa.dk) **before 3rd September 2010**. Please send a copy to Mr. Giuseppe Maggio, Secretary of the Italian delegation to the OSCE PA (fax +39 06 67 96 116 / email: cdrindp1@camera.it).

All participants are kindly requested to register as soon as possible after their arrival in Palermo on Thursday 7 October. The place and the time for registration on 7 October will be specified in due time. Participants will be required to show official identification when registering (a passport or identity card).

Those unable to register on Thursday 7 October are kindly requested to register at *Palazzo dei Normanni* on Friday 8 October from 8:30 a.m.

A provisional List of Participants will be distributed. In order to enable the International Secretariat of the OSCE PA to issue the final list and to ensure the accuracy of its contents, national delegations are kindly requested to indicate any corrections to the provisional list at the Registration Desk.

TRAVEL TO PALERMO

Participants are kindly requested to indicate their flight numbers and dates of arrival to and departure from Palermo on both the registration form and hotel reservation form in order to facilitate their welcome and appropriate transfer.

The "Falcone Borsellino" Palermo International Airport is located approximately 20 km from the city centre. A welcome service will be located in the arrivals area to greet the participants and provide assistance if needed. **Bus transportation will be provided between the airport and the hotels on arrival dates, i.e. on 7 October (all day) and 8 October (morning), as well as between the hotels and the airport on departure dates, i.e. on 10 October (afternoon), 11 October and 12 October (all day).**

Information on flight schedules is available at: www.gesap.it/

Participants arriving on other dates should use a taxi. The cost from the airport to the city centre is approximately € 35. Tipping taxi drivers is not required.

BORDER CONTROL

Italy is a Schengen country, and delegates arriving from other Schengen countries will normally not be asked to display their travel documents at the border. However, random inspection of travel documents by the Italian Police may occur.

Passengers arriving by flights from non-Schengen countries will have to clear passport control.

VISAS

Delegates, parliamentarians, staff and accompanying persons attending the conference from non-EU countries are advised to check the enclosed Appendix C to verify if they need an entry visa. If so, they should contact, if necessary, the competent Embassy or Consulate as stated in the Appendix. Delegates must present the letter of invitation when applying for the Visa. Visas will be issued free of charge.

TRANSPORTATION DURING THE FALL MEETINGS

Transportation will be provided between the selected hotels and Palazzo dei Normanni for each Session as well as for all the social events and the Accompanying Persons' Programme.

Transportation schedules will be available at the information desks at the hotels and at Palazzo dei Normanni. Please keep to the departure schedule.

SECURITY

For security purposes, all participants, including accompanying persons, observers, delegation staff and members of the press, are requested to wear their identity badges at all meetings and social events. Name badges will be needed for access to all conference events.

There will be **no admittance** to any planned events **without the appropriate name badges**. Loss of name badges should be reported immediately to the conference staff.

For security reasons, participants should also be in possession of some other means of identification and be prepared for identity checks.

DOCUMENTATION/PHOTOCOPYING SERVICES

Material related to all meetings will be given out upon registration. The host parliament will assist delegates in photocopying their speeches and documents. Delegations are strongly recommended to have their speeches reproduced in six copies and transmitted in advance through the secretariat to the interpreters' booths.

INTERPRETATION

Simultaneous interpretation will be provided in all six official OSCE languages (English, French, German, Italian, Russian and Spanish) as well as in Arabic. No translation service will be available.

ACCOMPANYING PERSONS' PROGRAMME

A programme for accompanying persons has been arranged, when delegates are engaged in conference sessions.

The Accompanying Persons' Programme will be available to orange badge holders only. Accompanying persons are requested to sign up for the excursions they would like to participate in. They are asked to wear their badges during any part of the programme.

Accompanying persons over 18 years of age may participate in all lunches and dinners organized by the Italian Parliament. They are also welcome to join the excursion to Segesta on Monday, 11 October as well as evening functions/receptions.

All information for accompanying persons will be provided at the nearby hospitality desk. There will also be information desks at the hotels.

INSURANCE

Personal and medical insurance is the responsibility of individual participants. The Italian Parliament will not be responsible for any loss of luggage, currency or personal effects, or any medical costs.

MEDICAL FACILITIES

Medical assistance will be available throughout the meetings.

PHOTOGRAPHS

Photographs taken during the meetings will be sent by the Italian Parliament, upon request of Delegations.

CURRENCY

The currency unit in Italy is the Euro (€).

Currency exchange is available at the Reception Desk of the hotels.

ATMs (Instant Cash Machines) are located in the premises of Palazzo dei Normanni.

CLIMATE

The weather in Palermo is generally sunny in this time of the year, with average daily temperatures around 25°C.

TIME

Italy standard time zone is GMT + 1 hour.

ELECTRICITY

The voltage in Italy is 220V and European style two-pin sockets are used.

SMOKING

Smoking is prohibited inside all public locations, restaurants, bars, on public transport etc. Some places, for example specific restaurants, have designated smoking areas.

SPECIAL NEEDS

Secretaries of Delegations are kindly requested to inform Mr. Giuseppe Maggio (cdrindp1@camera.it) on guests with special needs.