

APROBAT

In sedinta Biroului permanent al
Camerei Deputatilor



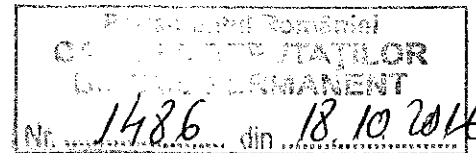
ROMANIA



Bucuresti,
Nr.

Parlamentul României Camera Deputatilor

CABINET SECRETAR GENERAL



MEMORANDUM INTERN

De la: Cristian Adrian PANCIU, Secretar General
Către: Biroul permanent al Camerei Deputatilor
Tema: Participarea la cea de-a 135-a Adunare a Uniunii Interparlamentare și reuniunile asociate (Geneva, Elveția, 23 – 27 octombrie 2016)

În perioada 23 – 27 octombrie 2016, la Geneva, vor avea loc lucrările celei de-a 135-a Adunări a Uniunii Interparlamentare și reuniunile asociate.

La aceste lucrări au fost desemnați să participe, din partea Comitetului Director al Grupului Român al Uniunii Interparlamentare (GRUI), domnilor deputați **László Borbély (UDMR)**, vicepreședinte al GRUI, președintele Comisiei pentru politică externă a Camerei Deputatilor, membru al Grupului geopolitic 12 Plus, al Consiliului Director UIP, al Comisiei UIP pentru Dezvoltare durabilă, finanțe și comerț, șeful delegației, și **Cezar Cioată (PSD)**, vicepreședintele Comisiei pentru mediu și echilibru ecologic a Camerei Deputatilor, al Comisiei UIP pentru Dezvoltare durabilă, finanțe și comerț și a Forumului Tinerilor Parlamentari, precum și doamna Ioana Bâgneanu, secretar de delegație.

Adunarea va avea ca temă generală de dezbatere: **"Reacția rapidă atunci când încălcarea drepturilor omului prevestește un conflict – rolul parlamentului."**

Printre temele aflate spre dezbatere pe ordinea de zi a comisiilor permanente menționăm: „Promovarea responsabilității democratice a sectorului securității private”, „Dezarmarea globală”, „Rolul parlamentelor în prevenirea amestecului din afară în treburile interne ale statelor suverane”, „Promovarea cooperării internaționale în sprijinul Obiectivelor Dezvoltării Durabile, în special pentru incluziunea financiară a femeilor, ca vector al dezvoltării”, „Rolul parlamentelor în combaterea activității fondurilor de recuperare speculativă a datoriilor”.

Pe ordinea de zi a Comisiei UIP pentru democrație și drepturile omului este prevăzută o dezbatere urmată de adoptarea documentului intitulat „Libertatea femeilor de a participa la procesele politice în deplină siguranță și fără ingerințe: Construirea parteneriatelor de gen pentru atingerea acestui obiectiv”.

În cadrul Comisiei UIP pentru Națiunile Unite vor avea loc discuții „Procesul de finanțare a Națiunilor Unite” și despre „Răspunsul Națiunilor Unite la acuzațiile privind acte de exploatare sexuală și abuz sexual comise de agenții ONU de menținere a păcii”.

Cu ocazia participării la această acțiune, Camera Deputatilor va plăti cotizația la Asociația Secretarilor Generali de Parlamente (ASGP), respectiv suma de 400 franci elvețieni pentru fiecare Cameră din cadrul unui Parlament bicameral, cotă stabilită cu ocazia reuniunii ASGP din marja celei de-a 133-a Adunări Generale a UIP din luna octombrie 2015, de la Geneva.

Acțiunea are caracter parlamentar conform art. 3, lit. a) din HBPr nr. 1/2003 cu modificările și completările din HBPr nr. 5/2007.

Propunem:

- să se aprobe participarea delegației Camerei Deputaților la acțiunea menționată;
- să se aprobe, din bugetul Camerei Deputaților, plata sumei de 400 Franci elvețieni (CHF), în numerar, reprezentând contribuția Camerei Deputaților la Asociația Secretarilor Generali de Parlamente (ASGP), pentru anul 2016;
- deplasarea să se efectueze cu avionul, clasa economic, conform traseului anexat, după cum urmează:
 - pentru domnul deputat László Borbély, zborul se va efectua pe ruta București – Geneva – Paris – București, cu plecare în data de 23 octombrie 2016, ora 09:20 (RO 351) și întoarcere în data de 26 octombrie 2016, ora 14:15 (AF 1888);
 - pentru domnul deputat Cezar Cioată și doamna Ioana Bâgneanu, zborul se va efectua pe ruta București – Geneva și retur, cu plecare în data de 23 octombrie 2016, ora 09:20 (RO 351) și întoarcere în data de 28 octombrie 2016, ora 15:20 (RO 352);
- să se acorde:
 - domnului deputat László Borbély drepturi de diurnă categoria a II-a, 100%, pentru 3 ½ zile, majorată conform art.27, alin. 2, lit. a, din HBP nr. 1/2003 cu modificările și completările ulterioare din HBP nr. 5/2007, și cazare plafon B pentru 3 nopți;
 - domnului Cezar Cioată și doamnei Ioana Bâgneanu drepturi de diurnă categoria a II-a, 100%, pentru 5 ½ zile și cazare plafon B pentru 5 nopți;
- să se suporte din bugetul Camerei Deputaților cheltuielile privind serviciile de asigurare contra accidentelor și asigurare de sănătate pentru perioada efectivă de deplasare;
- să se acorde un avans de 15% cu decontare ulterioară și, totodată, să se suporte din acesta eventualele taxe de oraș percepute de hotel;
- decontarea cheltuielilor să se facă la întoarcerea în țară, pe baza documentelor justificative.

SECRETAR GENERAL

Cristian Adrian PANCIU

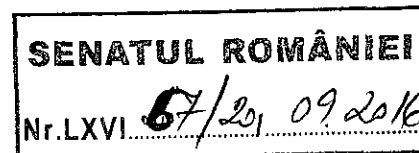
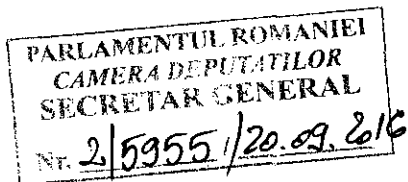
AVIZAT

SECRETAR GENERAL ADJUNCT

Silvia-Claudia MIHALCEA

DIRECTOR GENERAL AFACERI EXTERNE

Andreea-Elena CLERAS



PARLAMENTUL ROMÂNIEI

Grupul Român al Uniunii Interparlamentare

Camera Deputaților, corp B2, etaj V, camera 5113, tel. int. 2585, 2888; tel./fax: 021 311 32 23

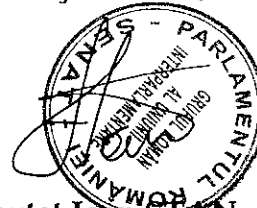
Domnule Secretar general,

Vă transmit, în anexă, **Nota privind participarea delegației GRUI la cea de-a 135-a Adunare a Uniunii Interparlamentare și reuniunile asociate** (Geneva, 23-27 octombrie 2016).

Vă rugăm ca, în baza prezentei Note, să dispuneți elaborarea Memorandumului Intern referitor la acțiunea sus menționată, spre a fi prezentat, în timp util, Biroului Permanent al Camerei Deputaților.

Cu mulțumiri,

PREȘEDINTE,



Deputat Ioan STAN

Domnului

Cristian Adrian PANCIU

Secretarul general al Camerei Deputaților



PARLAMENTUL ROMÂNIEI

Grupul Român al Uniunii Interparlamentare

Camera Deputaților, corp B2, etaj V, cam. 5113, tel. int. 2585, 2888; tel./fax: 021 311 32 23

NOTĂ

**privind participarea delegației GRUI
la cea de-a 135-a Adunare a Uniunii Interparlamentare
și reuniunile asociate
- Geneva, 23-27 octombrie 2016 -**

Sesiunea de toamnă a Uniunii Interparlamentare (UIP) – **cea de-a 135-a Adunare a UIP și reuniunile asociate** - este programată în intervalul 23-27 octombrie a.c., la Geneva.

Programul sesiunii va include: reuniuni ale organelor directoare și de lucru, permanente și *ad hoc*, ale organizației - Adunarea, Consiliul Director, cele patru comisii permanente, Forumul Femeilor Parlamentare, Forumul Tinerilor Parlamentari; dezbateri-panel; activități în cadrul celor șase grupuri geopolitice; reuniuni ale comitetelor și grupurilor de lucru specializate; reuniunea secretarilor de delegații s.a.

- a. În cadrul **Adunării** (24-27 octombrie) va fi organizată *dezbaterea generală* cu tema ***Reacția rapidă atunci când încălcarea drepturilor omului prevestește un conflict - rolul parlamentului***, iar principalele concluzii și recomandări vor fi sintetizate într-un *Document final*. Totodată, Adunarea: va selecta și dezbate un *punct de urgență* pe o temă de actualitate de pe agenda relațiilor internaționale și va adopta o rezoluție referitoare la aceasta; va examina *rapoartele de activitate ale comisiilor permanente* ale UIP; va adopta, la propunerea Comisiei pentru democrație și drepturile omului, o rezoluție privind *participarea femeilor la procesele politice*;
- b. **Comisia pentru pace și securitate internațională** (24 și 26 octombrie) va organiza audieri pe tema *Rolul parlamentului în prevenirea amestecului din afară în treburile interne ale statelor suverane*, în pregătirea unei viitoare rezoluții pe acest subiect și vor discuta despre *Promovarea responsabilității democratice a sectorului securității private*, respectiv *Dezarmarea globală*;
- c. **Comisia pentru dezvoltare durabilă, finanțe și comerț** (25-26 octombrie) va examina *contribuția parlamentară la Conferința Națiunilor Unite 2016 privind schimbările climatice* (Marrakech, 7-18 noiembrie 2016), în perspectiva reuniunii UIP din marja Conferinței. De asemenea, va organiza o *dezbateră* privind *Promovarea cooperării internaționale în sprijinul Obiectivelor Dezvoltării Durabile*, în special pentru *incluziunea financiară a femeilor, ca vector al dezvoltării* (tema va fi dezvoltată ulterior într-un proiect de rezoluție) și o *discuție-panel* despre *Rolul parlamentelor în combaterea activității fondurilor de recuperare speculativă a datoriilor*;
- d. **Comisia pentru democrație și drepturile omului** (24-26 octombrie) va dezbate și finaliza proiectul de rezoluție cu tema *Libertatea femeilor de a participa la procesele politice în deplină siguranță și fără ingerințe: construirea parteneriatelor de gen pentru atingerea acestui obiectiv*, pe care îl va înainta Adunării, spre adoptare.

- e. **Comisia pentru Națiunile Unite** (26 octombrie) va discuta despre *Procesul de finanțare a Națiunilor Unite* și despre *Răspunsul Națiunilor Unite la acuzațiile privind acte de exploatare sexuală și abuz sexual comise de agenții ONU de menținere a păcii*;
- f. **Consiliul Director** (24 și 27 octombrie) va dezbate și aproba documente referitoare la componența, politicile și funcționarea organizației: cereri de afiliere și reafiliere la UIP ale unor parlamente naționale; rapoartele de activitate ale președintelui și secretarului general ai UIP; rapoartele comitetelor și grupurilor de lucru specializate; stadiul elaborării *Strategiei UIP 2017-2021*; concluziile celor mai recente reuniuni specializate ale UIP; cooperarea dintre UIP și ONU; situația financiară a UIP; programul și agenda viitoarelor reuniuni s.a.;
- g. **Forumul Femeilor Parlamentare** (23 și 26 octombrie) va analiza și propune amendamente la proiectul de rezoluție privind *participarea femeilor la procesele politice*, va discuta despre *Mecanismele de apărare a drepturilor fundamentale ale femeilor și fetelor în situații de război și conflict* și va organiza o dezbatere paritară privind *Hărțuirea și violența împotriva parlamentarilor: mijloace de protecție*, în contextul demersurilor de consolidare a dialogului dintre femei și bărbați în cadrul UIP;
- h. **Forumul Tinerilor Parlamentari** (24 octombrie) va aborda principalele teme de pe agenda sesiunii din perspectiva tinerilor și va stabili acțiuni viitoare în măsură să asigure participarea tinerilor în activitățile, programele și politicile UIP;
- i. **Grupul geo-politic 12 Plus** se va reuni în intervalul 23-27 octombrie, în scopul stabilirii unor strategii comune ale membrilor săi în raport cu agenda Adunării și activitățile UIP. Grupul va examina și proiectul *Strategiei UIP 2017-2021*, GRUI numărându-se printre parlamentele care au făcut propuneri de completare și consolidare a acestui document programatic;
- j. În deschiderea sesiunii (23 octombrie) este programată **reuniunea secretarilor și consilierilor de delegații**, la care vor fi trecute în revistă toate aspectele de ordin tehnic și organizatoric de interes pentru buna desfășurare a activității delegațiilor participante.

În paralel cu sesiunea parlamentară, în intervalul 24-27 octombrie, va avea loc sesiunea Asociației Secretarilor Generali de Parlamente (ASGP), organ consultativ al UIP.

Conform Regulamentului UIP, delegația GRUI la sesiunile UIP poate fi formată din maximum opt parlamentari, cu respectarea criteriilor de reprezentare a ambelor sexe și a structurii și configurației politice a parlamentului, precum și a necesității includerii în delegație a unor tineri parlamentari. Dimensiunea delegațiilor naționale este calculată astfel încât să permită participarea la principalele activități ale sesiunii și reprezentarea în fiecare țară în toate organele plenare; asigurarea echilibrului de gen și prezența în Consiliul Director atât a femeilor, cât și a bărbaților (prevădute statutară); reprezentarea în delegații a diferitelor partide politice parlamentare, a tinerilor parlamentari și, după caz, a ambelor Camere ale Parlamentului.

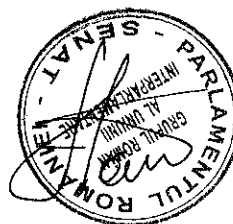
Având în vedere cele de mai sus, Comitetul Director al GRUI **propune** Biroului Permanent al Camerei Deputaților să aprobe participarea în delegația GRUI la cea de-a 135-a Adunare a UIP și la reuniunile asociate (Geneva, 23-27 octombrie 2016) a unei delegații formate din: dl. deputat **László Borbély** (UDMR), *vicepreședinte al GRUI, șeful delegației*, președintele Comisiei pentru politică externă din Camera Deputaților, **membru al Consiliului Director, al Comisiei UIP pentru dezvoltare durabilă, finanțe și comerț** și al **Grupului geopolitic 12 Plus**; dna. deputat **Elena-Ramona Reuer** (PNL), *membră a GRUI, membră a Comisiei pentru sănătate și familie din Camera Deputaților*,

membră a Consiliului Director, a Comisiei UIP pentru democrație și drepturile omului și a Forumului Femeilor Parlamentare; dl. deputat Cezar Cioată (PSD), membru al GRUI, vicepreședinte al Comisiei pentru mediu și echilibru ecologic din Camera Deputaților, membru al Comisiei UIP pentru dezvoltare durabilă, finanțe și comerț și al Forumului Tinerilor Parlamentari.

Din partea Senatului este propusă participarea dlui. senator Augustin-Constantin Mitu, membru al Comitetului Director al GRUI și a dlui. senator Ovidiu-Liviu Donțu, membru al GRUI.

Conform practicii stabilite la nivelul GRUI, în vederea rezolvării operative și unitare a tuturor aspectelor organizatorice și logistice specifice participărilor la sesiunile UIP, solicităm ca, în măsura posibilului, reprezentanții Senatului și cei ai Camerei Deputaților să se deplaseze la/de la Geneva pe aceleași coordonate și să fie cazați la același hotel.

PREȘEDINTE,



Deputat Ioan Stan

Redactat: Cristina Dumitrescu, Luminița Teodores, DGCPE Senat

**Secrétariat français :**

Inès FAUCONNIER, Assemblée nationale
126, rue de l'Université 75355 Paris 07 SP, France
Tel : (33) 1 40 63 66 65 Fax : (33) 1 40 63 52 40
e-mail : ifauconnier@assemblee-nationale.fr

British secretariat:

Emily COMMANDER, House of Commons
c/o Daniel MOELLER – Dept of Chamber and Committee Services
1 Derby Gate London SW1A 2DG U.K.
Tel: (44) 20 7219 2947 Fax: (44) 20 7219 2681
e-mail: commandere@parliament.uk

Pour toute information sur la contribution ASGP, merci de contacter
Mme Joëlle Blot (jblot@assemblee-nationale.fr)

Janvier 2016

Cotisation à l'ASGP pour 2016

Monsieur le Secrétaire général,

Comme vous le savez, chaque Chambre ou Parlement représenté à l'Association des Secrétaires généraux des Parlements doit verser une cotisation annuelle.

Lors de sa session de Genève (octobre 2015), l'Association a adopté son projet de budget pour 2016. Sur ce fondement, la participation de l'institution à laquelle vous appartenez s'élève **en 2016** à :

400 francs suisses (CHF)

Je me permets, à ce propos, d'attirer votre attention sur les trois points suivants :

- dans le cas d'un Parlement bicaméral, la cotisation est due pour chacune des Chambres constitutives dudit Parlement ;
- la cotisation à l'ASGP est indépendante de la cotisation à l'Union interparlementaire ;
- les sommes reçues sont affectées à la cotisation due au titre de l'année en cours ou, le cas échéant, à la couverture des cotisations encore dues au titre d'années antérieures.

Je vous serais très obligée de bien vouloir régler cette cotisation par virement au compte de l'Association des Secrétaires généraux des Parlements auprès de l'Union de banques suisses (UBS), dont les références sont :

IBAN CH 42 0024 0240 21073100 H

BIC/Swift Code UBSWCHZH 80 A

Nom de la banque Union de Banques Suisses

Adresse Agence du Petit Saconnex – 1211 Genève 11 – Suisse

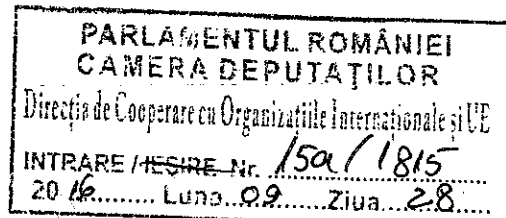
Par ailleurs et afin de faciliter l'identification du paiement, je vous remercie par avance de bien vouloir **préciser clairement son origine en mentionnant le nom de votre institution et le pays représenté** dans le libellé du transfert. Cette formalité permet d'éviter de longues et fastidieuses recherches en cas d'insuffisance desdites données d'identification.

Je vous prie de croire, Monsieur le Secrétaire général, à l'assurance de mes sentiments les meilleurs.

Pour le Bureau de l'Association,

Inès FAUCONNIER, Co-Secrétaire

Monsieur Cristian Adrian PANCIU
Secrétaire général de la Chambre des Députés
BUCAREST ROUMANIE



Parlamentul României Camera Deputaților

Grupul parlamentar al Uniunii Democrate Maghiare din România

Către: Direcția pentru cooperare cu organizațiile internaționale și UE

Prin prezenta, confirm acordul pentru participarea domnului deputat **László Borbély**, vicepreședintele Grupului Român al Uniunii Interparlamentare (GRUI), președintele Comisiei pentru politică externă a Camerei Deputaților, la cea de-a 135-a Adunare a Uniunii Interparlamentare, care va avea loc la Geneva, în perioada 23 - 27 octombrie 2016 (plecare în ziua de duminică, 23 octombrie și întoarcere în ziua de miercuri, 26 octombrie).

Până la data de 18 octombrie 2016, în funcție de agenda de lucru, Grupul UDMR își rezervă dreptul de a anula participarea.

András-Levente MÁTÉ

Lider Grup UDMR





PARLAMENTUL ROMÂNIEI CAMERA DEPUTAȚILOR		
Direcția de Cooperare cu Organizațiile Internaționale și UE		
INTRARE / IESIRE Nr. 150/1779		
20 16	Luna 09	Ziua 26

Parlamentul României Camera Deputaților

Grupul parlamentar al Partidului Social Democrat

Către: Direcția pentru cooperare cu organizațiile internaționale și UE

Prin prezenta, confirm acordul pentru participarea domnului deputat **Cezar Cioată**, vicepreședintele Comisiei pentru mediu și echilibru ecologic, la cea de-a 135-a Adunare a Uniunii Interparlamentare, care va avea loc la Geneva, în perioada 23 – 27 octombrie 2016 (plecare în ziua de duminică, 23 octombrie și întoarcere în ziua de vineri, 28 octombrie).

Până la data de 18 octombrie 2016, în funcție de agenda de lucru, Grupul PSD își rezervă dreptul de a anula participarea.

Florin-Costin PÂSLARU

Lider Grup PSD





Inter-Parliamentary Union
For democracy for everyone.

135th IPU ASSEMBLY AND RELATED MEETINGS

Geneva, 23 – 27.10.2016

Convocation

A/135/C.1
15 June 2016

Dear Madam President,
Dear Mr. President,

The 135th Assembly of the Inter-Parliamentary Union and related meetings will be held at the International Conference Centre of Geneva (CICG), Switzerland, from Sunday, 23 to Thursday, 27 October 2016.

We are pleased to enclose detailed information on these meetings. We very much hope that your Parliament will be represented at the 135th Assembly and that the delegation, under your leadership, will take an active part in the proceedings.

Yours sincerely,

Martin CHUNGONG
Secretary General

Saber CHOWDHURY
President



#IPU135

INFORMATION ON THE ASSEMBLY

AGENDA

1. Election of the President and Vice-Presidents of the 135th Assembly
2. Consideration of requests for the inclusion of an emergency item in the Assembly agenda
3. General Debate on *Human rights abuses as precursors of conflict: Parliaments as early responders*
4. The freedom of women to participate in political processes fully, safely and without interference: Building partnerships between men and women to achieve this objective
(*Standing Committee on Democracy and Human Rights*)
5. Reports of the Standing Committees on Peace and International Security; Sustainable Development, Finance and Trade; and United Nations Affairs
6. Approval of the subject item for the Standing Committee on Democracy and Human Rights at the 137th IPU Assembly and appointment of the Rapporteurs

TIMETABLE

The Timetable of the Assembly and related meetings is set out in **Annex 1**.

The Governing Council will convene on 24 and 27 October and will consider and take decisions on matters relating to the functioning and activities of the IPU. The convocation of the 199th session of the IPU Governing Council is attached.

The Assembly will start its General Debate on 24 October with the high-level segment reserved for Speakers of Parliament. At its sittings on 26 and 27 October, the Assembly will adopt resolutions on the emergency item and on the subject item taken up Standing Committee on Democracy and Human Rights. The Assembly is expected to conclude its business by 6 p.m. on Thursday, 27 October.

EMERGENCY ITEM

According to Assembly Rule 11.1 and Article 14.2 of the Statutes, any Member of the IPU may request the inclusion of an emergency item in the Assembly agenda. If the Assembly so decides, the emergency item will be debated by the Assembly in the morning of Tuesday, 25 October 2016. Provision has also been made later that day for a drafting committee to meet in order to prepare a draft resolution.

Members are reminded that all requests for the inclusion of an emergency item must relate to a recent major event of international concern on which it appears necessary for the IPU to express an opinion. All proposals for an emergency item should be accompanied by a brief explanatory memorandum and a draft resolution, which clearly define the scope of the subject covered by the request.

STANDING COMMITTEES

All four Standing Committees will meet during the 135th IPU Assembly.

The Standing Committee on Democracy and Human Rights will discuss and adopt a resolution on the issue of *The freedom of women to participate in political processes fully, safely and without interference: Building partnerships between men and women to achieve this objective*.

The other three Standing Committees will hold hearings and panel discussions on the basis of recommendations from their respective Bureaux. The draft agendas of the Standing Committees are attached.

Members are invited to actively participate in the proceedings of the Standing Committees. Members are also kindly reminded that Bureau members and other IPU office-holders should be included in the national delegations to the Assembly.

PARTICIPATION

IPU Members may appoint a maximum of eight delegates, or 10 for parliaments of countries with a population of 100 million inhabitants or more. The number of additional MPs accompanying delegations as Advisers must not exceed two.

All Member Parliaments are encouraged to strive for gender parity in the composition of their delegations. Any delegation which, for three consecutive sessions of the Assembly, is composed exclusively of parliamentarians of the same sex, shall automatically be reduced by one person.

Member Parliaments are also encouraged to include young members of parliament in their delegation. The Forum of Young Parliamentarians of the IPU will meet on 24 October 2016. Among other things, the Forum will formulate and provide input to the deliberations of the Assembly.

In addition to the Secretaries General who will be attending the regular session of the Association of Secretaries General of Parliaments (ASGP), Members are also encouraged to include professional parliamentary staff (IPU focal points) in the delegation, with a view to ensuring adequate support during and in follow-up to the Assembly (in particular in terms of meeting the statutory obligation by Members to prepare and disseminate reports on action undertaken on IPU decisions and resolutions).

IPU Members whose arrears equal or exceed the amount of the contributions due from them for the preceding two full years shall not be represented by more than two delegates at meetings of the IPU (Article 5.2 of the Statutes).

Associate Members may participate in the Assembly and its Standing Committees with the same rights as Members, with the exception of the right to vote and to present candidates for elective office.

International organizations and other bodies invited by the Governing Council to be represented at the Assembly as Observers are entitled to a maximum of two delegates.

The Plenary Hall, where the meetings of the Assembly and Governing Council are held, has limited seating capacity. Depending on actual attendance at the 135th Assembly, the Secretariat will endeavour to allocate an adequate number of seats for all delegations. At a minimum, each delegation will be allocated a sufficient number of seats required for a possible vote by the Assembly or Governing Council.

STEERING COMMITTEE

The Steering Committee of the Assembly is composed of the President of the Assembly, the President of the Inter-Parliamentary Union and the Vice-President of the Executive Committee. The Presidents of the Standing Committees may take part in its work in an advisory capacity.

The Steering Committee, assisted by the IPU Secretary General, is mandated to take all appropriate measures to ensure the effective organization and smooth running of the Assembly proceedings. The first sitting of the Steering Committee is scheduled for the early morning of Monday, 24 October 2016.

VACANCIES TO BE FILLED DURING THE 135th ASSEMBLY

A provisional list of vacancies for IPU bodies will be posted on the IPU website prior to the opening of the Assembly.

Member Parliaments are invited to consider submitting candidatures for the main committees and bodies of the IPU (<http://www.ipu.org/struct-e/comtees.htm>). Candidates should have the expertise, as far as possible, in the areas of work of the given bodies, and should be supported by their respective parliament in carrying out their functions as IPU office-holders. New Members of the IPU and Members currently not holding IPU offices are encouraged to submit candidatures.

A meeting of the Chairpersons of the Geopolitical Groups is foreseen on Sunday, 23 October, from 11 a.m. to 12.30 p.m. Both the Chairpersons and Secretaries of the Geopolitical Groups are invited to attend this important meeting.

PREPARATION OF DRAFT RESOLUTIONS AND SELECTION OF AGENDA ITEMS

The deadlines pertaining to the preparation of the resolution for Standing Committee on Democracy and Human Rights are the following:

1 July 2016	Deadline for the co-Rapporteurs to submit the draft resolution and explanatory memorandum to the IPU Secretariat.
9 October 2016	Deadline for Member Parliaments to submit written amendments to the draft resolution.
24 to 27 October 2016	Committee debates, amends and adopts the draft resolution. Co-Rapporteurs present the draft resolution and provide advice during the drafting process.
27 October 2016	135 th IPU Assembly formally adopts the resolution.

All Members may contribute to the drafting of the resolution by submitting a brief written input (Article 13.1 of the Rules of the Standing Committees). The deadline for written input to the Third Standing Committee has passed (10 April 2016). Members are encouraged to submit input for the draft resolutions to be adopted by the First and Second Standing Committees at the 136th IPU Assembly (April 2017) no later than 30 September 2016.

In accordance with the Rules of the Standing Committees, proposals for subject items to be taken up by Standing Committees should be submitted no later than 15 days before the opening of the Assembly preceding the one where the subject will be discussed. As such, Members are encouraged to submit to the IPU Secretariat no later than 10 October 2016 their proposals for subject items to be taken up by the Standing Committee on Democracy and Human Rights.

These will serve as the basis for consultations by the respective Standing Committee Bureau before a final decision is taken by the Standing Committee. When considering the proposals for subject items to be discussed at future Assemblies, the Bureau may recommend one of the proposals, combine two or more of them dealing with the same subject or related subjects into a single item, put forward another subject item or decide to submit more than one proposal to the Standing Committee.

GENERAL DEBATE (Item 3 of the agenda)

The General Debate at the 135th Assembly will focus on the overall theme of *Human rights abuses as precursors of conflict: Parliaments as early responders*. A concept note on this theme is attached, for ease of reference.

In accordance with the Assembly Rules and unless the Steering Committee decides otherwise, every delegation is entitled to a speaking time of eight minutes in the General Debate. When two speakers from the same delegation are registered for the Debate, the eight minutes will be shared as appropriate. By decision of the IPU Governing Council, the speaking time for Observers will be five minutes.

In light of the growing membership of the IPU (and implicitly the growing number of speakers in the General Debate), as well as of the difficulties in time management experienced at recent Assemblies, it is expected that the Steering Committee will consider limiting speaking time in the General Debate to seven minutes for Members and four minutes for Permanent Observers.

Registration of speakers will take place at the desk situated just outside the main entrance to the Plenary Hall (Room 1) on the first floor of the CICG. This desk will open 24 hours before the beginning of the first plenary of the Assembly, on Sunday, 23 October at 11 a.m.

Members may also send the names of their speaker(s) in advance to the IPU Secretariat by e-mail or fax, using the attached Speakers pre-registration form (**Annex 2**). As per established practice, the order of speakers will be determined by a public drawing of lots at 6 p.m. on Sunday, 23 October 2016.

VICE-PRESIDENTS OF THE ASSEMBLY

According to Assembly Rule 7.3, all delegations from Member Parliaments are entitled to designate one of their members as a Vice-President of the Assembly. Some of them will be called upon to replace the President of the Assembly during a sitting or part of a sitting.

Upon arrival at the IPU Registration Desk in Geneva, delegations are invited to indicate the name of the parliamentarian nominated as a Vice-President of the Assembly. Alternatively, names may be communicated to the Documents Submission and Control Service (office 224/225, on the second floor of the CICG), no later than Monday, 24 October 2016.

TABLE SHOWING THE ALLOCATION OF VOTES

A provisional table showing the votes allocated to delegations to the 135th Assembly is contained in **Annex 3**.

Member Parliaments are kindly requested to check the figures that concern them and, if necessary, inform the IPU Secretariat in Geneva in writing of any modifications required, preferably ahead of the session. The final table showing the allocation of votes at the Assembly will be distributed at the opening of the session.

LANGUAGES AND DOCUMENTATION

The IPU Secretariat will provide simultaneous interpretation into and from its two official languages: English and French, as well as Arabic and Spanish, at the meetings of all statutory bodies.

Four other interpretation channels have been reserved for Chinese, Japanese, Portuguese and Russian at sittings of the Assembly and the Governing Council, and for some sessions of the Standing Committees. These booths are provided free of charge and may be used by the interpretation teams of these languages, if the parliaments concerned choose to avail themselves of these facilities.

Delegates may, exceptionally, use another language provided that they arrange for their speech to be interpreted into one of the IPU's official languages by a person designated by them, who will be given access to an interpretation booth. To allow for all necessary arrangements to be made in good time, delegations should contact well in advance the Chief Interpreter (Ms. F. Steinig-Huang) or the English booth interpreters assigned to the meeting at which the speech will be delivered. Moreover, eight copies of the translation of the speech into one of the IPU's official languages should be given to the Chief Interpreter or to the English booth for distribution to the other interpreters.

Official statements made in the General Debate will be posted on the Assembly webpage and will be part of the records of the Assembly. For this purpose, as well as to ensure accurate simultaneous interpretation into the other working languages, delegations are invited to send an electronic copy of their address in the General Debate to interpreters@ipu.org, at least three hours before the speech is to be made.

Documentation pertaining to the work of the Assembly, Governing Council, Standing Committees and other IPU bodies, as well as to other events taking place during the 135th Assembly, will be made available on the IPU website at: www.ipu.org/conf-e/135agnd.htm.

In keeping with the decision by the IPU governing bodies to reduce the carbon footprint of the Organization and continue to curb paper waste, only a limited number of documentation sets will be printed for the various sessions of the Assembly.

MEETINGS OF OTHER BODIES

The following IPU bodies will also meet during the Assembly:

- Executive Committee (21, 22 and 26 October, *in camera*);
- Sub-Committee on Finance (20 October, *in camera*);
- Committee on the Human Rights of Parliamentarians (22 to 26 October, *in camera*);
- Forum of Women Parliamentarians (23 and 26 October, *public sittings*);
- Bureau of Women Parliamentarians (23 and 27 October, *in camera*);
- Forum of Young Parliamentarians of the IPU (24 October, *public sitting*);
- Board of the Forum of Young Parliamentarians of the IPU (24 October, *in camera*);
- Gender Partnership Group (22 and 26 October, *in camera*);

- Committee on Middle East Questions (23 and 25 October, *in camera*);
- Committee to Promote Respect for International Humanitarian Law (26 October);
- Advisory Group on HIV/AIDS and Maternal, Newborn and Child Health (23 October, *in camera*).

The Association of Secretaries General of Parliaments (ASGP) will also meet at the CICG during the Assembly. It will be convened by its President.

RESULTS OF THE ASSEMBLY

All delegations will receive two printed copies of the *Results* of the 135th Assembly. In addition, the document will become accessible on the IPU website two weeks after the close of the Assembly, when a complete electronic version can be downloaded in PDF format.

ASSEMBLY APP

On 1 October 2016, an IPU Assembly App will be launched, on a trial basis, and will be available for download free of charge. More information will be sent out on the launch day.

Initially, the core features will only be available in English. However, as of 2017, they will also exist in French and Spanish. With a view to helping non-native English speakers, a short users' manual will be posted on the website and distributed, upon request, at the Registration Desk.

The purpose of the App is to facilitate the online consultation of official IPU documents, as part of the IPU's paper smart policy, and to enhance delegates' participation in IPU Assemblies.

Delegates are invited to provide feedback and comments, via the online survey, which will be published at the end of the 135th Assembly.

ADDITIONAL INFORMATION

Further information concerning the session will be provided in the Assembly Guidebook, distributed to delegations upon registration in Geneva. During the Assembly, a daily Journal will also be available, providing the latest updates on the programme of meetings and other important information. Both documents will also be available online.

REGISTRATION

All delegations are requested to respect the registration deadline of 3 October 2016.

All delegations are encouraged to use the IPU online registration system. **Annex 4** provides instructions on how to use the system, which will be operational as of 1 July 2016. It is recommended that only one person be designated as the delegation coordinator and have access to the system.

Should you encounter any difficulties, please contact the registration service at postbox@ipu.org. If for any reason your Parliament is unable to register online, the composition of your delegation may be transmitted by either e-mail or fax (+41 22 919 41 60).

The Registration and Information Service will be open at the CICG as of Saturday, 22 October 2016 from 9 a.m. to 7 p.m. and from 23 to 26 October from 8 a.m. to 7 p.m., as well as on Thursday, 27 October 8 a.m. to 6 p.m.

Important: As part of the online registration procedure, delegates are requested to provide their individual e-mail addresses. By doing so, they tacitly accept to be added to the IPU's mailing list and will receive regular updates on the work of the IPU.

HOTEL ACCOMMODATION

October is a particularly busy month for hotels in Geneva. Delegates are therefore advised to make their hotel reservations as soon as possible. Those delegations from countries with a Permanent Mission in Geneva are invited to contact their respective Mission, as they are accustomed to receiving delegations to UN meetings and handling hotel reservations. Many of them have agreements for preferential rates with hotels close to the Palais des Nations area and the CICG.

For those Members without diplomatic representation in Geneva, as well as Associate Members and official observers, the IPU Secretariat has pre-booked a limited number of rooms at the following hotels:

- **Mövenpick** <http://www.movenpick.com/en/europe/switzerland/geneva/hotel-geneva> (5-star, located close to the airport, offers a shuttle service morning and evening to the CICG), prices from CHF 230 for a classic room with breakfast. Please contact camille.mouret@moevenpick.com, quoting IPU Assembly, to make your reservations.
- **Warwick** <http://warwickhotels.com/geneva> (4-star, located opposite main train station in downtown Geneva), prices from CHF 230 for a classic room without breakfast. Please contact resa.group@warwickhotels.com, quoting IPU Assembly, to make your reservations.
- **Ibis Centre Genève Nations** <http://www.ibis.com/fr/hotel-8069-ibis-geneve-centre-nations/index.shtml> (3-star, 10-15 minute walk to the CICG), prices from CHF 136 for a standard single room with breakfast. Please contact H8069-re@accor.com, quoting IPU Assembly to make your reservations.
- **Citadines** <http://www.citadines.com/en/france/ferney-voltaire/geneve.html> (3-star Apart'hotel, located across the border in Ferney-Voltaire, France), prices from EUR 123 (studio) to EUR 175 (2-bed apartment), without breakfast. Contact ferney@citadines.com, quoting IPU Assembly, to make your reservations.

In general, the preferential negotiated rates are available until 23 September 2016, after which the rooms will be released.

In keeping with the practice of hotels in Geneva, only reservations made with a credit card guarantee will be confirmed. It is also possible to make reservations online via the Tourist Office's website at: www.geneve-tourisme.ch/en/accommodation.

VISAS

Switzerland is an Associate Member of the Schengen Agreement and part of the Schengen area. The Visa Information System (VIS) was introduced in the Schengen area in October 2011, which stores biometric data (fingerprints and facial image) of the Schengen visa applicant. All Swiss embassies and consulates are gradually being connected to the VIS system.

All visa applicants are required to make an appointment with the Swiss embassy/consulate and submit and register their biometric data in person. This data remains valid in the VIS system for a period of five years.

An official document explaining the implementation of the VIS system, registration of biometric data and the rollout timetable for Swiss embassies/consulates connected to the VIS system is available at www.bfm.admin.ch/content/bfm/en/home/themen/einreise/einfuehrung_vis.html.

The time needed to obtain a visa depends greatly on local circumstances. In addition, Switzerland has signed agreements with certain countries where it is not represented by a diplomatic or consular entity. Under certain conditions these agreements allow for the issuing of visas by a Schengen State in a country where Switzerland is not represented. It is therefore highly recommended that applicants enquire directly with the Swiss embassy/consulate in their country of residence or consult the appropriate website. Appointments for submitting and registering biometric data must therefore be taken well in advance, according to the information provided by the Swiss authorities. Following Switzerland's entry into the Schengen area, visas are no longer issued upon arrival at Geneva International Airport.

GENERAL TIMETABLE OF THE 135th ASSEMBLY AND RELATED MEETINGS

Geneva, 20 to 27 October 2016

Thursday, 20 October 2016

	11.00 – 13.00	Sub-Committee on Finance*
	15.00 – 18.00	Main meeting room, IPU Headquarters

Friday, 21 October 2016

	10.00 – 13.00	Executive Committee*
	15.00 – 18.00	Main meeting room, IPU Headquarters

Saturday, 22 October 2016

	09.00 – 10.00	Gender Partnership Group*
		Main meeting room, IPU Headquarters
	09.00 – 19.00	Beginning of Registration
		Lobby, CICG
	09.30 – 13.00	Committee on the Human Rights of Parliamentarians*
		Salle Lausanne, CCV Annexe
	10.00 – 13.00	Executive Committee*
		Main meeting room, IPU Headquarters
	14.30 – 18.00	Committee on the Human Rights of Parliamentarians*
		Salle Lausanne, CCV Annexe
	15.00 – 18.00	Executive Committee*
		Main meeting room, IPU Headquarters

Sunday, 23 October 2016

	08.30 – 10.30	Bureau of Women Parliamentarians*
		Salle Genève, CCV Annexe
	11.00 – 12.30	Meeting with the Chairpersons of the Geopolitical Groups*
		Room 18, level -1, CICG
	11.00 – 13.00	Forum of Women Parliamentarians
		Room 2, level 0, CICG
	14.00 – 15.00	Meeting of Advisers and Secretaries to delegations
		Rooms 5 & 6, level 3, CICG
	14.30 – 17.30	Forum of Women Parliamentarians
		Room 2, level 0, CICG
	14.30 – 18.00	Committee on the Human Rights of Parliamentarians*
		Salle Lausanne, CCV Annexe
	15.00 – 18.00	Committee on Middle East Questions*
		Salle Genève, CCV Annexe

* in camera

Monday, 24 October 2016

	08.00 – 09.00	Assembly Steering Committee* <i>VIP Lounge, level 3, CICG</i>
	08.00 – 09.00	Board of the Forum of Young Parliamentarians of the IPU* <i>Room 18, level -1, CICG</i>
	09.00 – 10.45	Governing Council <i>Room 1, level 1, CICG</i>
	09.00 – 13.00	Forum of Young Parliamentarians of the IPU <i>Room 2, level 0, CICG</i>
	09.30 – 13.00	Standing Committee on Democracy and Human Rights Presentation and debate of draft resolution on <i>The freedom of women to participate in political processes fully, safely and without interference: Building partnerships between men and women to achieve this objective</i> <i>Rooms 3 & 4, level 0, CICG</i>
ASGP	11.00 – 12.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	11.00 – 13.00	Assembly: Start of the General Debate on <i>Human rights abuses as precursors of conflict: parliaments as early responders</i> <i>Room 1, level 1, CICG</i>
	14.30 – 17.00	Assembly: General Debate <i>Room 1, level 1, CICG</i>
	14.30 – 17.30	Standing Committee on Peace and International Security Experts hearing on <i>The role of parliament in preventing outside interference in the internal affairs of sovereign States</i> <i>Room 2, level 0, CICG</i>
	14.30 – 17.30	Advisory Group on HIV/AIDS and Maternal, Newborn and Child Health (ENGLISH ONLY)* <i>Room 15, level -1, CICG</i>
ASGP	14.30 – 17.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	14.30 – 18.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe</i>
	14.30 – 18.30	Standing Committee on Democracy and Human Rights Drafting in plenary of the draft resolution <i>Rooms 3 & 4, level 0, CICG</i>
	17.00 – 18.30	Assembly: Decision on the emergency item <i>Room 1, level 1, CICG</i>

* in camera

Tuesday, 25 October 2016

	09.00 – 10.30	Bureau of the Standing Committee on Sustainable Development, Finance and Trade* <i>Room 18, level -1, CICG</i>
	09.00 – 13.00	Assembly - Debate on the emergency item, and - Continuation of the General Debate <i>Room 1, level 1, CICG</i>
	09.30 – 12.30	Information Session on IPU's work and activities Open to all delegates (English and French only) <i>Room 2, level 0, CICG</i>
	09.30 – 13.00	Standing Committee on Democracy and Human Rights Conclusion of drafting in plenary of the draft resolution <i>Rooms 3 & 4, level 0, CICG</i>
	09.30 – 13.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe</i>
ASGP	10.00 – 12.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	11.00 – 13.00	Committee on Middle East Questions* <i>Salle Genève, CCV Annexe</i>
	14.30 – 16.00	Bureau of the Standing Committee on United Nations Affairs* <i>Room 18, level -1, CICG</i>
ASGP	14.30 – 17.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	14.30 – 18.00	Standing Committee on Sustainable Development, Finance and Trade - Segment on the <i>Parliamentary contribution to the 2016 UN Climate Change Conference</i> , and - Debate on <i>Promoting enhanced international cooperation on the SDGs, in particular on the financial inclusion of women as a driver of development</i> <i>Room 2, level 0, CICG</i>
	14.30 – 18.30	Assembly: Continuation of the General Debate <i>Room 1, level 1, CICG</i>
	14.30 – 18.30	Possible drafting committee on the emergency item* <i>Salle Genève, CCV Annexe</i>
	14.30 – 18.30	Informal Panel discussions (English and French only) <i>Rooms 3 & 4, level 0, CICG</i>
	16.30 – 18.30	Bureau of the Standing Committee on Democracy and Human Rights* <i>Room 18, level -1, CICG</i>

* in camera

Wednesday, 26 October 2016

	09.00 – 10.00	Gender Partnership Group* <i>Salle Genève, CCV Annexe</i>
	09.00 – 11.00	Parity debate organized by the Forum of Women Parliamentarians <i>Room 2, level 0, CICG</i>
	09.00 – 12.00	Standing Committee on Peace and International Security Panel discussions on: - <i>Promoting democratic accountability of the private security sector and on</i> - <i>Comprehensive Disarmament</i> <i>Room 1, level 1, CICG</i>
	09.00 – 13.00	Standing Committee on United Nations Affairs - <i>Debate on Funding the United Nations and</i> - <i>Panel discussion on The UN response to allegations of sexual exploitation and sexual abuse by UN peacekeepers</i> <i>Rooms 3 & 4, level 0, CICG</i>
ASGP	10.00 – 12.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	10.30 – 13.00	Executive Committee* <i>Salle Genève, CCV Annexe</i>
	11.30 – 13.00	Informal Panel discussion <i>Room 2, level 0, CICG</i>
	14.30 – 16.00	Standing Committee on Democracy and Human Rights Adoption of the draft resolution <i>Rooms 3 & 4, level 0, CICG</i>
	14.30 – 16.30	Open session of the Committee to Promote Respect for International Humanitarian Law <i>Salle Genève, CCV Annexe</i>
ASGP	14.30 – 17.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	14.30 – 18.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe</i>
	14.30 – 18.30	Assembly - <i>Adoption of the resolution on the emergency item, and</i> - <i>Conclusion of the General Debate</i> <i>Room 1, level 1, CICG</i>
	16.30 – 18.30	Standing Committee on Sustainable Development, Finance and Trade Panel discussion on <i>The role of parliaments in countering the activities of vulture funds</i> <i>Room 2, level 0, CICG</i>
	17.00 – 18.30	Committee to Promote Respect for International Humanitarian Law* <i>Salle Genève, CCV Annexe</i>

* *in camera*

Thursday, 27 October 2016

	08.00 – 10.00	Bureau of Women Parliamentarians * <i>Salle Genève, CCV Annexe</i>
	09.30 – 13.00	Governing Council <i>Room 1, level 1, CICG</i>
ASGP	10.00 – 12.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	10.30 – 12.30	Informal Panel discussion <i>Rooms 3 & 4, level 0, CICG</i>
	14.00 – 16.00	Bureau of the Standing Committee on Peace and International Security* <i>Room 18, level -1, CICG</i>
	14.30	Governing Council <i>Room 1, level 1, CICG</i>
	At the end of the Governing Council	Assembly - Adoption of resolutions - Reports of the Standing Committees - Outcome document of the General debate, and - Closing sitting <i>Room 1, level 1, CICG</i>

Legend:

Assembly /
Governing Council



Committees /
Panel discussions



Other Assembly events,
including *in camera*
sessions



* *in camera*