



Parlamentul României Camera Deputaților

În ședința Biroului permanent al
Camerei Deputaților



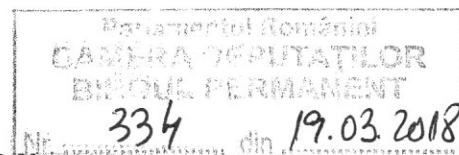
din data de 19.03.2018

București,

Nr.

Nr.

334



MEMORANDUM INTERN

De la: Silvia-Claudia MIHALCEA, Secretar General

Către: Biroul permanent al Camerei Deputaților

Tema: Participarea la cea de-a 138-a Adunare a Uniunii Interparlamentare și reuniunile asociate (Geneva, Elveția, 23-28 martie 2018)

În perioada 23 – 28 martie 2018, la Geneva, Elveția, vor avea loc lucrările celei de-a 138-a Adunări a Uniunii Interparlamentare și reuniunile asociate.

Adunarea va avea ca temă generală de dezbateră: **“Consolidarea regimului global aplicabil migranților și refugiaților: nevoia unor soluții politice bazate pe date concrete”**. De asemenea, Adunarea va selecta și va dezbate un punct de urgență pe o temă de actualitate de pe agenda relațiilor internaționale și va adopta o rezoluție referitoare la aceasta, va examina rapoartele de activitate ale comisiilor permanente ale UIP, va adopta o serie de modificări ale Statutului și Regulamentului organizației, va aproba ordinea de zi a comisiilor și raportorii pentru următoarea sesiune ordinară.

De asemenea, cu ocazia Adunării vor fi dezbătute și adoptate două rezoluții cu teme: *“Implicarea sectorului privat în implementarea Obiectivelor de Dezvoltare Durabilă, în special în domeniul energiei regenerabile”* (în cadrul lucrărilor Comisiei pentru Dezvoltare durabilă, finanțe și comerț) și *“Promovarea păcii ca vector al dezvoltării durabile”* (în cadrul Comisiei pentru pace și securitate internațională).

Printre temele aflate spre dezbateră pe ordinea de zi a comisiilor permanente menționăm: *“Transformarea în societăți sustenabile și puternice”, “Consolidarea cooperării interparlamentare în ceea ce privește migrația și guvernanta migrației în vederea adoptării Pactului Global pentru o migrație sigură, ordonată și reglementată”*.

Grupul geopolitic 12 Plus se va reuni pe toată perioada sesiunii, începând cu data de 23 martie a.c., în scopul stabilirii unor strategii comune ale membrilor săi în raport cu agenda Adunării și activitatea UIP.

La aceste lucrări au fost desemnați să participe, din partea Comitetului Director al Grupului Român al Uniunii Interparlamentare (GRUI), domnii deputați **Cornel Itu (PSD)**, membru al Comisiei UIP pentru Națiunile Unite, **Gheorghe-Dănuț Bogdan (PSD)**, membru al Consiliului Director al UIP și al Comisiei UIP pentru Națiunile Unite, **Mihai Alexandru Voicu (PNL)**, membru al Comisiei UIP pentru pace și securitate internațională, **Găvrilă Ghilea (PNL)**, membru al Comisiei UIP pentru dezvoltare durabilă, finanțe și comerț, și **Ion Cupă (ALDE)**, președintele Comisiei pentru mediu și echilibru ecologic a Camerei Deputaților, membru al Comisiei UIP pentru democrație și drepturile omului. Secretariatul delegației va fi asigurat de doamna Ioana Băgneau, consilier în cadrul Direcției Generale Afaceri Externe.

Acțiunea are caracter parlamentar conform art. 3, lit. a) din HBPr nr. 1/2003 cu modificările și completările din HBPr nr. 5/2007.

Cu ocazia participării la această acțiune se va plăti cotizația la Asociația Secretarilor Generali de Parlamente (ASGP), respectiv suma de 440 franci elvețieni aferentă Camerei Deputaților, cotă stabilită cu ocazia reuniunii ASGP din marja celei de-a 137-a Adunări Generale a UIP din luna octombrie 2017, de la Sankt Petersburg.

Propunem:

- să se aprobe participarea delegației Camerei Deputaților la acțiunea menționată;
- deplasarea să se efectueze cu avionul, clasa economic, conform traseului anexat pe ruta București – Munchen – Geneva și retur, cu plecare în data de 22 martie a.c., ora 13:00 (LH 1653) și întoarcere în data de 29 martie a.c., ora 18:15 (LH 1654);
- să se acorde membrilor delegației cazare plafon B pentru 7 nopți și drepturi de diurnă după cum urmează:
 - pentru domnii deputați Cornel Itu, Gheorghe-Dănuț Bogdan, Mihai Alexandru Voicu, Găvrilă Ghilea și doamna Ioana Băgneanu, categoria a II-a, 100%, pentru 7 ½ zile;
 - pentru domnul deputat Ion Cupă, categoria a II-a, 100%, pentru 7 ½ zile, majorată conform art.27, alin. 2, lit. a, din HBP nr. 1/2003 cu modificările și completările ulterioare din HBP nr. 5/2007;
- să se suporte din bugetul Camerei Deputaților cheltuielile privind serviciile de asigurare contra accidentelor și asigurare de sănătate pentru perioada efectivă de deplasare;
- să se acorde un avans de 15% cu decontare ulterioară și, totodată, să se suporte din acesta eventualele taxe de oraș percepute de hotel;
- să se aprobe, din bugetul Camerei Deputaților, plata sumei de 440 Franci elvețieni (CHF), în numerar, reprezentând contribuția Camerei Deputaților la Asociația Secretarilor Generali de Parlamente (ASGP), pentru anul 2018;
- decontarea cheltuielilor să se facă la întoarcerea în țară, pe baza documentelor justificative.

SECRETAR GENERAL

Silvia-Claudia MIHALCEA



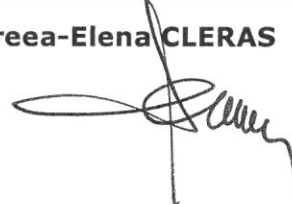
AVIZAT

SECRETAR GENERAL ADJUNCT INTERIMAR

Georgică TOBĂ

DIRECTOR GENERAL AFACERI EXTERNE

Andreea-Elena CLERAS



PARLAMENTUL ROMÂNIEI
CAMERA DEPUTAȚILOR
SECRETAR GENERAL
Nr. 2/2042 / 28.02.2018



SENATUL ROMÂNIEI
Nr. LXVI. 22. / 28, 02. 2018

PARLAMENTUL ROMÂNIEI
Grupul Român al Uniunii Interparlamentare

PARLAMENTUL ROMÂNIEI
CAMERA DEPUTAȚILOR
SECȚIA GENERALĂ AFACERI
EXTERNE
Nr. 15/405
18 Luna 02 Ziua 28

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Doamnă Secretar general,

Vă transmit, în anexă, **Nota privind participarea delegației GRUI la cea de-a 138-a Adunare a Uniunii Interparlamentare și reuniunile asociate** (Geneva, 23-28 martie 2018).

Vă rugăm ca, în baza prezentei Note, să dispuneți elaborarea Memorandumului Intern referitor la acțiunea sus menționată, spre a fi prezentat, în timp util, Biroului Permanent al Camerei Deputaților.

Cu mulțumiri,

PARLAMENTUL ROMÂNIEI
CAMERA DEPUTAȚILOR
Direcția de Cooperare cu Organizațiile Internaționale și UE
INTRARE / ÎSCRIȘTE Nr. 15a/501
20 18 Luna 03 Ziua 1

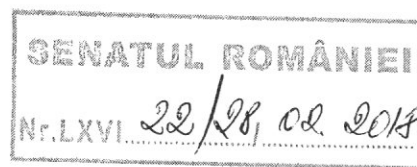
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PREȘEDINTE,

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Senator Ioan STAN

Doamnei
Silvia-Claudia MIHALCEA

Secretarul general al Camerei Deputaților



PARLAMENTUL ROMÂNIEI
Grupul Român al Uniunii Interparlamentare

NOTĂ
privind participarea delegației GRUI
la cea de-a 138-a Adunare a Uniunii Interparlamentare
și reuniunile asociate
- Geneva, 23-28 martie 2018 -

Sesiunea de primăvară 2018 a Uniunii Interparlamentare - **cea de-a 138-a Adunare a UIP și reuniunile asociate** - va avea loc la Geneva, în perioada 23-28 martie a.c. Programul sesiunii va include: reuniuni ale organelor directoare și specializate ale organizației, întâlniri ale grupurilor geopolitice, ședințe ale comitetelor și grupurilor de lucru tematice, reuniunea secretarilor de delegații, o serie de dezbateri interactive s.a.

- a. **Adunarea** va dezbate tema generală *Consolidarea regimului global aplicabil migranților și refugiaților: nevoia unor soluții politice bazate pe date concrete* și va sintetiza concluziile într-un document final. Totodată, Adunarea: va dezbate un punct de urgență pe o temă de actualitate și va adopta o rezoluție referitoare la aceasta; va examina rapoartele de activitate ale comisiilor permanente ale UIP; va adopta o serie de modificări ale Statutului și Regulamentului organizației; va aproba ordinea de zi a comisiilor și raportorii pentru următoarea sesiune ordinară; va adopta, la propunerea comisiilor de specialitate, două rezoluții referitoare la *promovarea păcii ca vector al dezvoltării durabile* și, respectiv, *implicarea sectorului privat în realizarea ODD, în special în domeniul energiei regenerabile*.
- b. **Comisia pentru pace și securitate internațională** va examina tema *Promovarea păcii ca vector al dezvoltării durabile* și va elabora un proiect de rezoluție pe care îl va înainta Adunării. Comisia va face propuneri pentru agenda următoarei sale reuniuni și va nominaliza raportorii.
- c. **Comisia pentru dezvoltare durabilă, finanțe și comerț** va dezbate tema *Implicarea sectorului privat în realizarea ODD, în special în domeniul energiei regenerabile* și va elabora un proiect de rezoluție pe care îl va înainta Adunării. Comisia va face propuneri pentru agenda următoarei reuniuni și va nominaliza raportorii. **Biroul Comisiei**, din care face parte și dna senator Silvia-Monica Dinică, va pregăti lucrările comisiei, va stabili programul și agenda acesteia pentru perioada următoare, va trece în revistă cele mai recente evoluții în ceea ce privește implicarea parlamentelor în realizarea Obiectivelor Dezvoltării durabile.
- d. **Comisia pentru democrație și drepturile omului** va examina tema *Consolidarea cooperării interparlamentare privind migrația și guvernanta în domeniul migrației în perspectiva adoptării Compactului global pentru o migrație sigură, ordonată și reglementată*. Pe agenda comisiei figurează și o dezbateri privind rolul parlamentelor în eliminarea discriminării bazate pe orientare sexuală și identitate de gen.
- e. **Comisia pentru Națiunile Unite** va discuta despre monitorizarea parlamentară a *Obiectivelor de Dezvoltare Durabilă* în pregătirea sesiunii 2018 a Forumului politic la nivel înalt al Națiunilor Unite privind dezvoltarea durabilă (HLPF) și despre principala temă a sesiunii HLPF, respectiv *Evoluția către societăți durabile și rezistente*.
- f. **Consiliul Director** va examina și, după caz, aproba: cererile de afiliere și reafiliere la UIP ale unor parlamente naționale; rapoartele de activitate ale președintelui, Comitetului Executiv, secretarului general, ale comitetelor și grupurilor de lucru; stadiul implementării *Strategiei UIP 2017-2021*; concluziile celor mai recente reuniuni specializate ale UIP; cooperarea dintre UIP și ONU; situația financiară a UIP; calendarul reuniunilor viitoare; amendamente la Statutul și Regulamentul organizației s.a.

- g. **Forumul Femeilor Parlamentare și Forumul Tinerilor Parlamentari** vor dezbate, din perspectiva femeilor și a tinerilor, principalele teme de pe agenda sesiunii; vor stabili acțiuni viitoare în măsură să asigure perspectiva de gen și o participare de substanță a tinerilor în toate activitățile, programele și politicile UIP. În plus, pe agenda **Forumului Femeilor Parlamentare** figurează o dezbatere privind *reprezentarea femeilor în politică*, iar pe cea a **Forumului Tinerilor Parlamentari**, o sesiune de întrebări și răspunsuri cu tema *tinerii și HIV*.
- h. Programul sesiunii include și o serie de **dezbatere interactive** pe următoarele subiecte: *protecția refugiaților și sistemele de azil; asigurarea responsabilizării și a controlului în domeniul sănătății adolescenților; implementarea Obiectivelor Dezvoltării Durabile; aplicarea prevederilor Tratatului de neproliferare a armelor nucleare.*
- i. **Grupul geo-politic 12 Plus** se va reuni pe întreaga durată a sesiunii, începând cu data de 23 martie a.c., în scopul stabilirii unor strategii comune ale membrilor săi în raport cu agenda Adunării și activitatea UIP.
- j. În deschiderea sesiunii va avea loc **reuniunea secretarilor și consilierilor de delegații**, la care vor fi trecute în revistă toate aspectele de ordin tehnic și organizatoric de interes pentru buna desfășurare a activității delegațiilor participante.

În paralel cu reuniunile parlamentare, în intervalul 26-28 martie va avea loc sesiunea Asociației Secretarilor Generali de Parlamente (ASGP), organ consultativ al UIP.

Ținând seama de cele de mai sus, precum și de:

- reglementările UIP privind dimensiunea delegațiilor naționale (opt parlamentari în cazul GRUI), asigurându-se astfel o reprezentare corespunzătoare în principalele structuri de coordonare și specializate ale organizației;
- recomandările UIP privind reprezentarea în delegațiile naționale: a diferitelor partide politice parlamentare, atât de la putere, cât și din opoziție, precum și a ambelor Camere ale Parlamentului; a femeilor și bărbaților parlamentari (delegațiile formate exclusiv din parlamentari de același sex sunt sancționate prin limitarea dreptului de vot în Consiliul UIP); a tinerilor parlamentari;
- necesitatea participării reprezentantei GRUI la lucrările Biroului Comisiei UIP pentru dezvoltare durabilă, finanțe și comerț și la diferitele activități din cadrul Comisiei, conform obligațiilor ce-i revin în calitate de membră a Biroului,

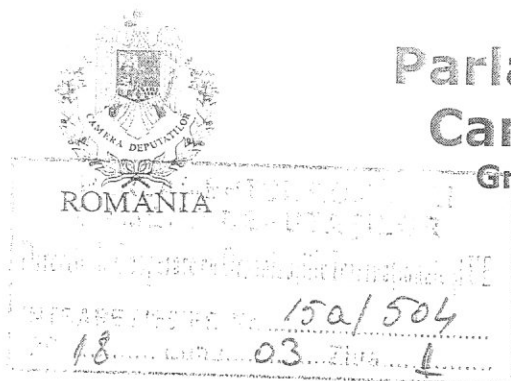
propunem Biroului Permanent al Camerei Deputaților să aprobe participarea la cea de-a 138-a Adunare a UIP și reuniunile asociate a unei delegații formate din: dl deputat **Gheorghe-Dănuț Bogdan** (PSD), membru al Comitetului Director al GRUI, membru al Consiliului Director al UIP și al Comisiei UIP pentru Națiunile Unite; dl deputat **Mihai Alexandru Voicu** (PNL), membru al Comitetului Director al GRUI, membru al Comisiei UIP pentru pace și securitate internațională; dl deputat **Cornel Itu** (PSD), membru al GRUI, membru al Comisiei UIP pentru Națiunile Unite; dl deputat **Gavrilă Ghilea** (PNL), membru al GRUI, membru al Comisiei UIP pentru dezvoltare durabilă, finanțe și comerț; dl deputat **Ion Cupă** (ALDE), membru al GRUI, vicedir al Grupului parlamentar ALDE, membru al Comisiei UIP pentru democrație și drepturile omului.

Din partea Senatului este propusă participarea dlui senator Derzsi Ákos (UDMR), membru al Biroului Executiv al GRUI, membru al Consiliului Director al UIP și al Comisiei UIP pentru democrație și drepturile omului, șeful delegației; dnei senator Silvia-Monica Dinică (USR), membră a GRUI, membră a Consiliului Director al UIP, a Biroului Comisiei UIP pentru dezvoltare durabilă, finanțe și comerț, a Forumurilor Femeilor Parlamentare și Tinerilor Parlamentari; dlui senator Virginel Iordache (PSD), membru al GRUI, membru al Comisiei UIP pentru pace și securitate internațională.

PREȘEDINTE,



Senator Ioan Stan



Parlamentul României
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Grupul parlamentar ALDE



Către: Direcția pentru cooperare cu organizațiile internaționale și UE

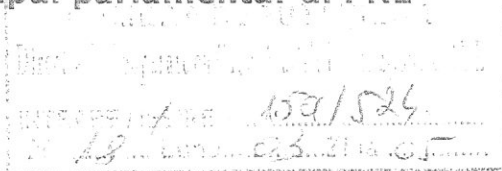
Prin prezenta, confirm acordul pentru participarea domnului deputat **Ion Cupă**, vicedir al Grupului parlamentar ALDE, membru al Comisiei UIP pentru democrație și drepturile omului, la cea de-a 138-a Adunare a Uniunii Interparlamentare și la reuniunile asociate, care vor avea loc la Geneva, în perioada 23 – 28 martie 2018 (perioada efectivă de deplasare 22 – 29 martie).

Până la data de 18 martie 2018, în funcție de agenda de lucru, Grupul ALDE își rezervă dreptul de a anula participarea.

Varujan VOSGANIAN
Lider Grup ALDE



Parlamentul României
Camera Deputaților
Grupul parlamentar al PNL



Către: Direcția pentru cooperare cu organizațiile internaționale și UE

Prin prezenta, confirm acordul pentru participarea domnului deputat **Mihai Alexandru Voicu**, membru al Comisiei UIP pentru pace și securitate internațională, la cea de-a 138-a Adunare a Uniunii Interparlamentare și la reuniunile asociate, care vor avea loc la Geneva, în perioada 23 – 28 martie 2018 (perioada efectivă de deplasare 22 – 29 martie).

Până la data de 18 martie 2018, în funcție de agenda de lucru, Grupul PNL își rezervă dreptul de a anula participarea.

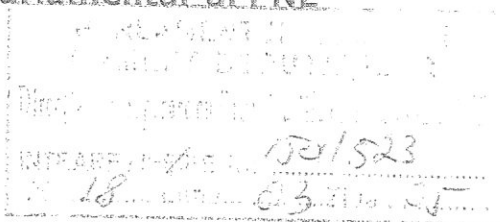
Raluca Turcan

Lider Grup PNL





Parlamentul României
Camera Deputaților
Grupul parlamentar al PNL



Către: Direcția pentru cooperare cu organizațiile internaționale și UE

Prin prezenta, confirm acordul pentru participarea domnului deputat **Găvrilă Ghilea**, membru al Comisiei UIP pentru dezvoltare durabilă, finanțe și comerț, la cea de-a 138-a Adunare a Uniunii Interparlamentare și la reuniunile asociate, care vor avea loc la Geneva, în perioada 23 – 28 martie 2018 (perioada efectivă de deplasare 22 – 29 martie).

Până la data de 18 martie 2018, în funcție de agenda de lucru, Grupul PNL își rezervă dreptul de a anula participarea.

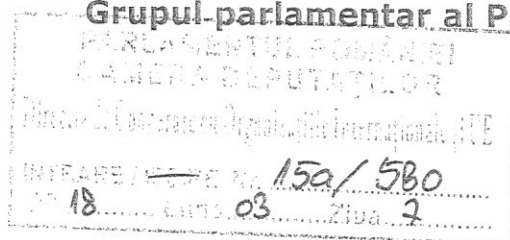
Raluca Turcan

Lider Grup PNL





Parlamentul României
Camera Deputaților
Grupul-parlamentar al PSD



Către: Direcția pentru cooperare cu organizațiile internaționale și UE

Prin prezenta, confirm acordul pentru participarea domnului deputat **Gheorghe-Dănuț Bogdan**, membru al Consiliului Director al UIP și al Comisiei UIP pentru Națiunile Unite, la cea de-a 138-a Adunare a Uniunii Interparlamentare și la reuniunile asociate, care vor avea loc la Geneva, în perioada 23 – 28 martie 2018 (cu plecare joi, 22 martie și întoarcere joi, 29 martie).

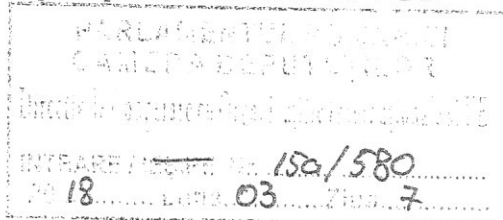
Până la data de 18 martie 2018, în funcție de agenda de lucru, Grupul PSD își rezervă dreptul de a anula participarea.

Vasile-Daniel SUCIU

Lider Grup PSD



Parlamentul României
Camera Deputaților
Grupul parlamentar al PSD



Către: Direcția pentru cooperare cu organizațiile internaționale și UE

Prin prezenta, confirm acordul pentru participarea domnului deputat **Cornel Itu**, membru al Comisiei UIP pentru Națiunile Unite, la cea de-a 138-a Adunare a Uniunii Interparlamentare și la reuniunile asociate, care vor avea loc la Geneva, în perioada 23 – 28 martie 2018 (cu plecare joi, 22 martie și întoarcere joi, 29 martie).

Până la data de 18 martie 2018, în funcție de agenda de lucru, Grupul PSD își rezervă dreptul de a anula participarea.

Vasile-Daniel SUCIU

Lider Grup PSD



Inter-Parliamentary Union
For democracy. For everyone.

138th IPU ASSEMBLY AND RELATED MEETINGS

Geneva, 24-28.03.2018

Convocation

A/138/C.1
20 November 2017

Dear Madam President,
Dear Mr. President,

The 138th Assembly of the Inter-Parliamentary Union and related meetings will be held at the International Conference Centre of Geneva (CICG), Switzerland, from Saturday, 24 to Wednesday, 28 March 2018.

We are pleased to enclose detailed information on these meetings, including the agendas of the main IPU statutory bodies. We very much hope that your Parliament will be represented at the 138th Assembly and that the delegation, under your leadership, will take an active part in the proceedings.

Yours sincerely,

Martin CHUNGONG
Secretary General

Gabriela CUEVAS BARRON
President

INFORMATION ON THE ASSEMBLY

AGENDA

1. Election of the President and Vice-Presidents of the 138th Assembly
2. Consideration of requests for the inclusion of an emergency item in the Assembly agenda
3. General Debate
4. Sustaining peace as a vehicle for achieving sustainable development
(*Standing Committee on Peace and International Security*)
5. Engaging the private sector in implementing the SDGs, especially on renewable energy
(*Standing Committee on Sustainable Development, Finance and Trade*)
6. Reports of the Standing Committees
7. Approval of the subject items for the Standing Committees on Peace and International Security and for the Standing Committee on Sustainable Development, Finance and Trade at the 140th IPU Assembly and appointment of the Rapporteurs
8. Amendments to the IPU Statutes and Rules

TIMETABLE

The Timetable of the Assembly and related meetings is set out in **Annex 1**.

The Governing Council will convene on 25 and 28 March and will consider and take decisions on a host of matters relating to the functioning and activities of the IPU. The convocation of the 202nd session of the IPU Governing Council is attached.

The Assembly will start its General Debate on 25 March with the high-level segment reserved for Speakers of Parliament. At its sittings on 27 and 28 March, the Assembly will adopt resolutions on the emergency item and on the subject items taken up by the Standing Committees. The Assembly is expected to conclude with outcome documents on the theme of its General Debate and wrap up business by 6 p.m. on Wednesday, 28 March 2018.

EMERGENCY ITEM

According to Assembly Rule 11.1 and Article 14.2 of the IPU Statutes, any Member of the IPU may request the inclusion of an emergency item in the Assembly agenda. If the Assembly so decides, the emergency item will be debated by the Assembly in the morning of Monday, 26 March. Provision has also been made for a drafting committee to meet in the afternoon that same day in order to prepare a draft resolution. The Assembly will then adopt a resolution on 27 March 2018.

All requests for inclusion of an emergency item must relate to a recent major situation of international concern, on which urgent action by the international community is required and on which it is appropriate for the IPU to express its opinion and mobilize a parliamentary response. All proposals for an emergency item should be accompanied by a brief explanatory memorandum and a draft resolution, which clearly define the scope of the subject covered by the request.

GOVERNING COUNCIL

The Governing Council is composed of three members from each parliament represented in the IPU. Each parliament's representation on the Governing Council must include both men and women. Single-gender delegations will be limited to two members (Rule 1.2 of the Rules of the Governing Council).

In conformity with Governing Council Rule 13, members of the Council may request the inclusion of supplementary items in the agenda. Such items must fall within the mandate of the Council which, according to Article 20 of the Statutes, determines and guides the activities of the IPU and controls their implementation.

Any requests for the inclusion of supplementary items will be immediately transmitted by the Secretariat to all Council members. After hearing the opinion of the Executive Committee, the Council shall decide on such a request by a majority of votes cast if the request is received by the Secretariat at least 15 days before the opening of the session; otherwise by a two-thirds majority.

STANDING COMMITTEES

The Standing Committee on Peace and International Security will discuss and adopt a resolution on *Sustaining peace as a vehicle for achieving sustainable development*.

The Standing Committee on Sustainable Development, Finance and Trade will discuss and adopt a resolution on the issue of *Engaging the private sector in implementing the SDGs, especially on renewable energy*.

The other two Standing Committees will hold hearings and panel discussions.

The agendas of the four Standing Committees, as approved at the 137th IPU Assembly, are attached.

Member Parliaments are kindly reminded that Bureau members and other IPU office-holders should be included in the national delegations to the Assembly.

PARTICIPATION

IPU Members may appoint a maximum of eight delegates, or 10 for parliaments of countries with a population of 100 million inhabitants or more. The number of additional MPs accompanying delegations as Advisers must not exceed two.

All Member Parliaments are encouraged to strive for gender parity in the composition of their delegations. Any delegation which, for three consecutive sessions of the Assembly, is composed exclusively of parliamentarians of the same sex will automatically be reduced by one person. Please note that the Forum of Women Parliamentarians is open to both women and men parliamentarians who are members of delegations to IPU Assemblies. I therefore urge you to encourage men and women members of your delegation to participate.

Member Parliaments are also encouraged to include in their delegation young members of parliament, i.e. below 45 years of age. The IPU Forum of Young Parliamentarians will meet on 25 March 2018. Among other things, the Forum will formulate and provide input to the deliberations of the Assembly.

The Forum's draft agenda is attached.

In addition to the Secretaries General who will attend the regular session of the Association of Secretaries General of Parliaments (ASGP), Members are encouraged to include professional parliamentary staff (IPU focal points) in their delegations, with a view to ensuring adequate support during and in follow-up to the Assembly (in particular in terms of meeting the statutory obligation by Members to prepare and disseminate reports on action undertaken on IPU decisions and resolutions).

IPU Members whose arrears equal or exceed the amount of the contributions due from them for the preceding two full years will not be represented by more than two delegates at meetings of the IPU (Article 5.2 of the Statutes), nor will they be entitled to vote.

Associate Members may participate in the Assembly and its Standing Committees with the same rights as Members, with the exception of the right to vote and to present candidates for elective office.

International organizations and other bodies invited by the Governing Council to be represented at the Assembly as permanent Observers are reminded that they are entitled to register a maximum of two delegates.

The Plenary Hall, where the meetings of the Assembly and Governing Council are held, has limited seating capacity. Depending on actual attendance at the 138th Assembly, the Secretariat will endeavour to allocate an adequate number of seats for all delegations. At a minimum, each delegation will be allocated a sufficient number of seats required for a possible vote by the Assembly or Governing Council.

STEERING COMMITTEE

The Steering Committee of the Assembly is composed of the President of the Assembly, the President of the Inter-Parliamentary Union and the Vice-President of the Executive Committee. The Presidents of the Standing Committees may take part in the work of the Steering Committee in an advisory capacity.

The Steering Committee, assisted by the IPU Secretary General, is mandated to take all appropriate measures to ensure the effective organization and smooth running of the Assembly proceedings. The first sitting of the Steering Committee is scheduled for the early morning of Sunday, 25 March 2018.

VACANCIES TO BE FILLED DURING THE 138th ASSEMBLY

A provisional list of vacancies for IPU bodies will be posted on the IPU website prior to the opening of the Assembly.

Member Parliaments are invited to consider submitting candidatures for the main committees and bodies of the IPU (<https://www.ipu.org/about-us/structure/assembly>). Candidates should have the expertise, as far as possible, in the areas of work of the given bodies, and should be supported by their respective parliament in carrying out their functions as IPU office-holders. New Members of the IPU and Members currently not holding IPU offices are encouraged to submit candidatures.

As the meeting of the Forum of Women Parliamentarians will be held on Saturday, 24 March, all geopolitical groups are urged to schedule their meetings in the afternoon of Friday, 23 March, or at another time which does not conflict with the meeting of the Forum of Women Parliamentarians. The Forum's third sitting on 27 March will be devoted to renewing the membership of the Bureau of Women Parliamentarians in order to (i) replace the regional representatives whose term expires at the end of the session, or who are no longer parliamentarians, (ii) elect the President of the Bureau, and (iii) elect the two Vice-Presidents of the Bureau. The Forum's draft agenda is attached.

A meeting of the Chairpersons of the Geopolitical Groups with the President and Secretary General of the IPU will take place on Saturday, 24 March, from 11.30 a.m. to 1 p.m. The Secretaries of the Geopolitical Groups are also invited to attend the meeting.

PREPARATION OF DRAFT RESOLUTIONS AND SELECTION OF AGENDA ITEMS

The deadlines pertaining to the preparation of resolutions for the Standing Committee on Peace and International Security and the Standing Committee on Sustainable Development, Finance and Trade are the following:

15 December 2017	Deadline for the co-rapporteurs to submit the draft resolution and explanatory memorandum to the IPU Secretariat.
9 March 2018	Deadline for Member Parliaments to submit written amendments to the draft resolution.
24-27 March 2018	Committees meet to debate, amend and adopt the draft resolution. Co-rapporteurs present the draft resolution and provide advice throughout the drafting process.
28 March 2018	138 th IPU Assembly formally adopts the resolution.

All Members can contribute to the drafting of resolutions by submitting a brief written input (Article 13.1 of the Rules of the Standing Committees). The deadline for written input to the First and Second Standing Committees has passed (29 September 2017). Members are encouraged to submit input for the draft resolution to be adopted by the Third Standing Committee (Democracy and Human Rights) at the 139th IPU Assembly (October 2018), on *Strengthening inter-parliamentary cooperation on migration and migration governance in view of the adoption of the Global Compact for Safe, Orderly and Regular Migration*. Written input to this draft resolution is welcome in the process leading up to the Geneva Assembly, and no later than 20 April 2018.

In accordance with the Rules of the Standing Committees, proposals for subject items to be taken up by Standing Committees should be submitted up to one day prior to the meeting of the respective Standing Committee Bureau. As such, Members wishing to do so should submit to the IPU Secretariat their proposals for subject items to be taken up by the Standing Committee on Peace and International Security by 25 March 2018 and for the Standing Committee on Sustainable Development, Finance and Trade by 26 March 2018 at the latest.

These will serve as the basis for consultations by the respective Standing Committee Bureaux before a final decision is taken by the Standing Committee. When considering the proposals for subject items to be discussed at future Assemblies, the Bureau may recommend one of the proposals, combine two or more of them dealing with the same subject or related subjects into a single item, put forward another subject item or decide to submit more than one proposal to the Standing Committee.

GENERAL DEBATE (Item 3 of the agenda)

A concept note on the overall theme of the General Debate will be circulated and posted on the Assembly webpage in the coming weeks.

In accordance with the Assembly Rules and unless the Steering Committee decides otherwise, every delegation is entitled to eight minutes speaking time in the General Debate. When two speakers from the same delegation are registered for the Debate, the eight minutes will be shared as appropriate. By decision of the IPU Governing Council, the speaking time for Observers will be five minutes.

In light of the growing membership of the IPU (and implicitly the growing number of speakers in the General Debate), as well as of the difficulties in time management experienced at recent Assemblies, the Steering Committee may consider limiting speaking time in the General Debate (seven minutes for Members and four minutes for Permanent observers).

Registration of speakers will take place at the desk situated just outside the main entrance to the Plenary Hall (Room 1) on the first floor of the CICG. This desk will open 24 hours before the beginning of the first plenary of the Assembly, on Saturday, 24 March at 11 a.m.

Members may also send the names of their speaker(s) in advance to the IPU Secretariat by e-mail or fax, using the attached Speakers pre-registration form (**Annex 2**). As per established practice, the order of speakers will be determined by a public drawing of lots at 6 p.m. on Saturday, 24 March 2018.

VICE-PRESIDENTS OF THE ASSEMBLY

According to Assembly Rule 7.3, all delegations from Member Parliaments are entitled to designate one of their members as a Vice-President of the Assembly. Some of them will be called upon to replace the President of the Assembly during a sitting or part of a sitting.

Upon arrival at the IPU Registration Desk in Geneva, delegations are invited to indicate the name of the parliamentarian nominated as a Vice-President of the Assembly. Alternatively, names may be communicated to the Documents Submission and Control Service (office 224/225, on the second floor of the CICG), no later than Sunday, 25 March 2018.

ALLOCATION OF VOTES

A provisional table showing the votes allocated to delegations to the 138th Assembly is contained in **Annex 3**.

Member Parliaments are kindly requested to check the figures against their country name and, if necessary, inform the IPU Secretariat in Geneva in writing of any modifications required, preferably ahead of the Assembly. The final table showing the allocation of votes at the Assembly will be distributed at the opening of the session.

LANGUAGES AND DOCUMENTATION

The IPU Secretariat will provide simultaneous interpretation in the IPU Assembly's working languages (Arabic, English, French and Spanish) at the meetings of all statutory bodies.

Four other interpretation channels have been reserved for Chinese, Japanese, Portuguese and Russian at sittings of the Assembly and the Governing Council, and for some sittings of the Standing Committees. These booths are provided free of charge and may be used by the interpretation teams for these languages.

Delegates may, exceptionally, use another language provided that they arrange for their speech to be interpreted into one of the IPU's official languages (English and French) by a person designated by them, who will be given access to an interpretation booth. To allow for all necessary arrangements to be made in good time, delegations should contact well in advance the Chief Interpreter (Ms. F. Steinig-Huang) or the English booth interpreters assigned to the meeting at which the speech will be delivered. Moreover, eight copies of the translation of the speech into one of the IPU's official languages should be given to the Chief Interpreter or to the English booth for distribution to the other interpreters.

Electronic copies of speeches should be e-mailed in PDF format to speeches@ipu.org, **a minimum of three hours before the speech is to be made**, so as to also ensure a high quality of simultaneous interpretation into the other working languages

The texts of official statements delivered in the General Debate will be published on the Assembly webpage and will be part of the records of the Assembly. Due to technical limitations, only speeches in English, French and Spanish will be posted.

Documentation pertaining to the work of the Assembly, Governing Council, Standing Committees and other IPU bodies, as well as other events taking place during the 138th Assembly, will be available on the IPU website at: www.ipu.org/conf-e/138agnd.htm, as well as on the Assembly App.

In keeping with the decision by the IPU Governing Bodies to reduce the carbon footprint of the Organization and continue to curb paper waste, only a limited number of documentation sets will be printed for the various sittings of the Assembly.

ASSEMBLY APP

The 138th Assembly App will be available for downloading free of charge, in early February 2018. Staff will be available to assist delegates download the App and show the different functionalities. A short users' manual in English and French will be posted on the website.

The App is intended to allow the online consultation of official IPU documents as part of the IPU's paper smart policy and to facilitate delegates' participation in IPU Assemblies.

MEETINGS OF OTHER BODIES

The following IPU bodies will also meet during the Assembly:

- Executive Committee (22, 23 and 27 March, *closed meeting*);
- Sub-Committee on Finance (21 March, *closed meeting*);
- Forum of Women Parliamentarians (24 and 27 March, *public sittings*);
- Forum of Young Parliamentarians of the IPU (25 March, *public sitting*);
- Board of the Forum of Young Parliamentarians of the IPU (25 March, *closed meeting*);
- Bureau of Women Parliamentarians (24, 27 and 28 March, *closed meeting*);
- Gender Partnership Group (23 and 27 March, *closed meeting*);
- Committee on the Human Rights of Parliamentarians (23 to 27 March, *closed meeting*);
- Committee on Middle East Questions (24 and 26 March, *closed meeting*);
- Group of Facilitators for Cyprus (24 March, *closed meeting*);
- Committee to Promote Respect for International Humanitarian Law (IHL) (26 March, *closed meeting*);
- Advisory Group on Health (24 March, *closed meeting*, English only).

The Association of Secretaries General of Parliaments (ASGP) will also meet at the CICG during the Assembly. It will be convened by its President.

RESULTS OF THE ASSEMBLY

All delegations will receive two printed copies of the *Results* of the 138th Assembly. In addition, the document will become accessible on the IPU website two weeks after the close of the Assembly, when a complete electronic version can be downloaded in PDF format.

ADDITIONAL INFORMATION

Further information concerning the session will be provided in the Assembly Guidebook that will be distributed to delegations upon registration in Geneva. Delegates will also find the Assembly Journal every day in all meeting rooms and at the Registration and Information Desk, as well as on the IPU website and on the Assembly App. The Journal provides the latest updates on the programme of meetings and other important information.

REGISTRATION

All delegations are requested to respect the registration deadline of 11 March 2018 and should use the IPU online registration system. **Annex 4** provides instructions on how to use the system, which will be operational as of 1 December 2017. It is recommended that only one person be designated as the delegation coordinator and have access to the system.

In the event of difficulties, delegations may contact the registration service at postbox@ipu.org. If for any reason a Parliament is unable to register online, the composition of its delegation may be transmitted either by e-mail or fax (+41 22 919 41 60).

The Registration and Information Service will be open at the CICG as of Friday, 23 March 2018 from 2 p.m. to 7 p.m. and from 24 to 27 March from 8 a.m. to 7 p.m., as well as on Wednesday, 28 March from 8 a.m. to 6 p.m.

Important: As part of the online registration procedure, **delegates are requested to provide their individual e-mail addresses and Committee assignments**. By doing so, they tacitly accept to be added to the IPU's mailing list and will receive regular updates on the work of the IPU. This information will also serve as the basis for an IPU database to facilitate networking among MPs.

HOTEL ACCOMMODATION

March is a particularly busy month for hotels in Geneva. Delegates are therefore advised to make their hotel reservations as soon as possible. Those delegations from countries with a Permanent Mission in Geneva are invited to contact their respective Mission, as they are accustomed to receiving delegations to UN meetings and handling hotel reservations. Many of them have agreements for preferential rates with hotels close to the Palais des Nations area and the CICG.

For those Members without diplomatic representation in Geneva, as well as Associate Members and official observers, the IPU Secretariat has pre-booked a limited number of rooms at the following hotels:

- **Mövenpick** <http://www.movenpick.com/en/europe/switzerland/geneva/hotel-geneva> (5-star, located close to the airport, offers a shuttle service morning and evening to the CICG), prices from CHF 190 for a classic room with breakfast. Please contact Reservation.Geneva.Airport@movenpick.com, quoting IPU Assembly, to make your reservations.
- **Warwick** <http://warwickhotels.com/geneva> (4-star, located opposite main train station in downtown Geneva), prices from CHF 210 for a classic room with breakfast. Please contact resa.group@warwickhotels.com, quoting IPU Assembly, to make your reservations.
- **Ibis Centre Genève Nations** <http://www.ibis.com/fr/hotel-8069-ibis-geneve-centre-nations/index.shtml> (3-star, 10-15 minute walk to the CICG), prices range from CHF 159 to CHF 186 for a standard single room with breakfast. Please contact H8069-re@accor.com, quoting IPU Assembly to make your reservations.

An electronic copy of the hotel booking forms can be obtained from the IPU Secretariat (postbox@ipu.org). In general, the preferential negotiated rates are available until 20 February 2018, after which the rooms will be released.

In keeping with the practice of hotels in Geneva, only reservations made with a credit card guarantee will be confirmed. It is also possible to make reservations online via the Tourist Office's website at: www.geneve-tourisme.ch/en/accommodation.

VISAS

Switzerland is an Associate Member of the Schengen Agreement and part of the Schengen area. The Visa Information System (VIS) was introduced in the Schengen area in October 2011, which stores biometric data (fingerprints and facial image) of the Schengen visa applicant. All Swiss embassies and consulates are connected to the VIS system.

All visa applicants are required to make an appointment with the Swiss embassy/consulate responsible for their place of residence or with an external visa service provider in order to submit their visa application and register their biometric data in person. This data remains valid in the VIS system for a period of five years.

The Swiss embassy/consulate responsible for the visa applicant's place of residence can be found in: <https://www.eda.admin.ch/eda/en/home/representations-and-travel-advice.html>. Applicants should contact immediately the Swiss embassy/consulate or external visa provider for the list of documents to be submitted when applying for a visa. The application form for a type C Schengen visa (short stay) is available at: <https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html>.

The time needed to obtain a visa depends greatly on local circumstances. In addition, Switzerland has signed agreements with certain countries where it is not represented by a diplomatic or consular entity. Under certain conditions these agreements allow for the issuing of visas by a Schengen State in a country where Switzerland is not represented. It is therefore highly recommended that applicants enquire directly with the Swiss embassy/consulate responsible for their place or to consult the appropriate website. Appointments for submitting and registering biometric data must therefore be taken well in advance, according to the information provided by the Swiss authorities. The waiting time for an appointment varies depending on local circumstances and can sometimes take several weeks. Following Switzerland's entry into the Schengen area, visas are no longer issued upon arrival at Geneva International Airport.

Additional useful information on visas is available from the website of the State Secretariat for Migration at: <https://www.sem.admin.ch/sem/en/home/themen/einreise.html>.

GENERAL TIMETABLE OF THE 138th ASSEMBLY AND RELATED MEETINGS

Geneva, 24 to 28 March 2018

Wednesday, 21 March 2018

	15:00 - 18:00	Sub-Committee on Finance* <i>Main meeting room, IPU Headquarters</i>
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Thursday, 22 March 2018

	10:00 - 13:00	Executive Committee*
	15:00 - 18:00	<i>Main meeting room, IPU Headquarters</i>

Friday, 23 March 2018

	09.00 – 10.00	Gender Partnership Group* <i>Main meeting room, IPU Headquarters</i>
	09.30 – 13.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	10.00 – 13.00	Executive Committee* <i>Main meeting room, IPU Headquarters</i>
	14.30 - 16.30	Executive Committee* <i>Main meeting room, IPU Headquarters</i>
	14.30 – 18.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	14.30 – 19.00	Beginning of Registration <i>Lobby, CICG</i>
	16.30 – 18.00	Working Group on Syria* <i>Main meeting room, IPU Headquarters</i>

Saturday, 24 March 2018

	09.00 - 10.00	Bureau of Women Parliamentarians* <i>Salle Genève, CCV Annexe building, CICG</i>
	10.00 - 11.00	Meeting of Advisers and Secretaries to delegations <i>Rooms 3 & 4, level 0, CICG</i>
	10.00 – 11.30	Group of Facilitators for Cyprus* <i>Room 15, level -1, CICG</i>
	10.30 – 13.00	Forum of Women Parliamentarians <i>Room 2, level 0, CICG</i>
	11.30 – 13.00	Break out Group of the Forum of Women Parliamentarians <i>Salle Genève, CCV Annexe building, CICG</i>
	11.30 – 13.00	Meeting with the Chairpersons of the Geopolitical Groups* <i>Room 18, level -1, CICG</i>
	14.30 – 17.30	Forum of Women Parliamentarians <i>Room 2, level 0, CICG</i>
	14.30 – 17.30	Advisory Group on Health (ENGLISH ONLY)* <i>Room 15, level -1, CICG</i>
	14.30 – 18.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	15.00 – 18.00	Committee on Middle East Questions* <i>Room 18, level -1, CICG</i>

* *closed meeting*

Sunday, 25 March 2018

	08.00 – 09.00	Assembly Steering Committee* <i>VIP Lounge, level 3, CICG</i>
	08.00 – 09.00	Board of the Forum of Young Parliamentarians* <i>Salle Genève, CCV Annexe building, CICG</i>
	09.00 – 11.00	Governing Council <i>Room 1, level 1, CICG</i>
	09.00 – 11.00	Bureau of the Standing Committee on United Nations Affairs* <i>Room 18, level -1, CICG</i>
	09.30 – 12.30	Standing Committee on Peace and International Security Debate on the draft resolution on <i>Sustaining peace as a vehicle for achieving sustainable development</i> <i>Room 2, level 0, CICG</i>
	09.30 – 13.00	Standing Committee on Sustainable Development, Finance and Trade Debate and start of drafting in plenary on the draft resolution on <i>Engaging the private sector in implementing the SDGs, especially on renewable energy</i> <i>Rooms 3 & 4, level 0, CICG</i>
	11.00 – 13.00	Assembly: Start of the General Debate <i>Room 1, level 1, CICG</i>
	11.30 – 13.00	Bureau of the Standing Committee on Democracy and Human Rights* <i>Room 18, level -1, CICG</i>
	14.30 – 17.00	Assembly: General Debate <i>Room 1, level 1, CICG</i>
	14.30 – 17.30	Standing Committee on Peace and International Security Drafting in plenary of the resolution on <i>Sustaining peace as a vehicle for achieving sustainable development</i> <i>Room 2, level 0, CICG</i>
	14.30 – 18.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	14.30 – 18.30	Forum of Young Parliamentarians of the IPU <i>Rooms 3 & 4, level 0, CICG</i>
	17.00 – 18.30	Assembly: Decision on the emergency item <i>Room 1, level 1, CICG</i>

* closed meeting

Monday, 26 March 2018

	09.00 – 11.00	High-Level Advisory Group on countering terrorism and violent extremism* <i>Salle Genève, CCV Annexe building, CICG</i>
	09.00 – 13.00 09.00 – 10.30 10.30 – 13.00	Assembly - Debate on the emergency item, and - Continuation of the General Debate <i>Room 1, level 1, CICG</i>
	09.30 – 12.30	Standing Committee on Peace and International Security Completion of drafting in plenary of the resolution on <i>Sustaining peace as a vehicle for achieving sustainable development</i> <i>Room 2, level 0, CICG</i>
	09.30 – 13.00	Standing Committee on Democracy and Human Rights Debate on the draft resolution to be adopted at the 139 th Assembly on <i>Strengthening inter-parliamentary cooperation on migration and migration governance in view of the adoption of the Global Compact for Safe, Orderly and Regular Migration</i> <i>Rooms 3 & 4, level 0, CICG</i>
	09.30 – 13.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
ASGP	11.00 – 12.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	11.30 – 13.00	Committee to Promote Respect for International Humanitarian Law* <i>Salle Genève, CCV Annexe building, CICG</i>
	14.30 – 16.30	Bureau of the Standing Committee on Peace and International Security* <i>Room 18, level -1, CICG</i>
ASGP	14.30 – 17.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	14.30 – 18.30	Standing Committee on Sustainable Development, Finance and Trade Drafting in plenary of the resolution on <i>Engaging the private sector in implementing the SDGs, especially on renewable energy</i> <i>Rooms 3 & 4, level 0, CICG</i>
	14.30 – 18.30	Assembly: Continuation of the General Debate <i>Room 1, level 1, CICG</i>
	14.30 – 18.30	Possible drafting committee on the emergency item* <i>Salle Genève, CCV Annexe building, CICG</i>
	17.00 – 18.30	Committee on Middle East Questions* <i>Room 18, level -1, CICG</i>

* closed meeting

Tuesday, 27 March 2018

	09.00 – 10.00	Gender Partnership Group* <i>Salle Genève, CCV Annexe building, CICG</i>
	09.00 – 10.30	Bureau of the Standing Committee on Sustainable Development, Finance and Trade* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	09.00 – 13.00	Standing Committee on United Nations Affairs Debate on <i>Preparations for the 2018 session of the UN High-Level Political Forum (HLPF) on sustainable development</i> <i>Room 2, level 0, CICG</i>
	09.30 – 11.30	Standing Committee on Peace and International Security Adoption of the draft resolution on <i>Sustaining peace as a vehicle for achieving sustainable development</i> <i>Rooms 3 & 4, level 0, CICG</i>
	10.00 – 12.30	Executive Committee* <i>Salle Genève, CCV Annexe building, CICG</i>
ASGP	10.00 – 12.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	11.00 – 13.00	Assembly: Continuation of the General Debate <i>Room 1, level 1, CICG</i>
	12.00 – 13.00	Forum of Women Parliamentarians: Bureau elections <i>Rooms 3 & 4, level 0, CICG</i>
	14.30 – 15.30	Bureau of Women Parliamentarians* <i>Room 18, level -1, CICG</i>
	14.30 – 16.00	Standing Committee on Sustainable Development, Finance and Trade Adoption of the draft resolution on <i>Engaging the private sector in implementing the SDGs, especially on renewable energy</i> <i>Room 2, level 0, CICG</i>
ASGP	14.30 – 17.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	14.30 – 18.00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	14.30 – 18.30	Assembly - Adoption of the resolution on the emergency item, and - Conclusion of the General Debate <i>Room 1, level 1, CICG</i>
	15.30 – 16.00	Forum of Women Parliamentarians <i>Rooms 3 & 4, level 0, CICG</i>
	16.30 – 18.30	Standing Committee on Democracy and Human Rights Consideration of the proposal for a Debate on <i>The role of parliaments in ending discrimination based on sexual orientation and gender identity, and ensuring respect for the human rights of LGBTI persons</i> <i>Room 2, level 0, CICG</i>
	16.30 – 18.30	Interactive session with regional and other parliamentary assemblies and organizations on the implementation of the Sustainable Development Goals <i>Salle Genève, CCV Annexe building, CICG</i>

* closed meeting

Wednesday, 28 March 2018

	09.00 – 11.00	Bureau of Women Parliamentarians* <i>Salle Genève, CCV Annexe building, CICG</i>
	09.30 – 13.00	Governing Council - Decisions on the human rights of MPs, and - Reports of specialized meetings <i>Room 1, level 1, CICG</i>
ASGP	10.00 – 12.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
ASGP	14.30 – 17.30	ASGP Meeting <i>Rooms 5 & 6, level 3, CICG</i>
	14.30 -	Governing Council <i>Room 1, level 1, CICG</i>
	At the end of the Governing Council	Assembly - Adoption of resolutions - Reports of the Standing Committees - Outcome document of the General debate, and - Closing sitting <i>Room 1, level 1, CICG</i>

Legend:

Assembly /
Governing Council



Committees /
Panel discussions



Other Assembly events,
including *in camera*
sessions





To All Members and Observers of the Twelve Plus Group

Albania, Andorra, Australia, Austria, Belgium, Bosnia & Herzegovina, Bulgaria, Canada, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Latvia, Liechtenstein, Lithuania, Luxemburg, FYR Macedonia, Malta, Monaco, Montenegro, Netherlands, New Zealand, Norway, Poland, Portugal, Romania, San Marino, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom, European Parliament and PA Council of Europe,

Lisbon, 17 January 2018

138TH IPU ASSEMBLY

GENEVA (SWITZERLAND) – 24 TO 28 MARCH 2018

Dear Colleagues,

I am pleased to invite you to the meetings of the Twelve Plus Group that will take place during the 138th IPU Assembly in Geneva. You will find all relevant information (draft agenda, registration form, and application form for vacancies) on our website: 12plus.net (password: 12pLUs).

The registration of your delegation for the meetings and dinner will open the 26 January 2018.

The Group's first meeting will be held the day before the meeting of the Forum of Women Parliamentarians for all parliamentarians can participate:

Friday, 23rd March from 3:00 pm to 7:00 pm

***On Centre International de Conférences Genève (CICG) – Geneva
Room (tbc)***

The agenda will be sent closer the date of the Twelve Plus Group.

Subsequent meetings of the Twelve Plus will be held on:

- **Monday, 26th March, from 8:00 to 9:00 a.m. (Room tbc - CICG)**
- **Wednesday, 27th March, from 8:00 to 8:45 a.m. (Room tbc - CICG)**
- **Thursday, 28th March, from 8:00 to 9:00 a.m. (Room tbc - CICG)**

Secrétariat 12 Plus / Assembleia da República de Portugal

Divisão de Relações Internacionais · Palácio de São Bento · 1249-068 Lisboa · Portugal · TEL: (+351) 213 919 280

EMAIL: 12plus@ar.parlamento.pt · rita.ferreira@ar.parlamento.pt · ana.isidoro@ar.parlamento.pt · WEBSITE: <http://12plus.net/>

PRÉSIDENT: Duarte Pacheco, MP - SECRÉTARIAT: Rita Pinto Ferreira et Ana Margarida Isidoro

The meeting scheduled for 27th March is subject to confirmation at the end of the preceding meeting, depending on the issues to be discussed by the Group.

This time will take place a dinner of the Group of The Twelve Plus on Friday, 23rd March at 8:00 pm (restaurant to be indicate).

As usual and in accordance with the Group's Guidelines, only two representatives per member group plus staff, as well as the persons accompanying them, can take part in the dinner.

The Steering Committee of the Group will meet the 5th March, to prepare Geneva meetings and to make recommendations on the agenda items, where appropriate. As usual, you will receive the minutes of the Steering Committee's meeting approximately 5 days before the Assembly.

The presentation of the candidates to the vacancies to be filled from the Twelve Plus Group and the elections are going to take place on the first meeting of the group – Friday, 23rd March from 3:00 pm to 7:00 pm – Room (tbc) CIGG

I look forward to welcoming you in Geneva

Kind regards,



Duarte Pacheco

Chairperson of the Twelve Plus Group

Secrétariat 12 Plus / Assembleia da República de Portugal

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