

GENERAL WORKPLACE REGULATIONS ON EMERGENCY SITUATIONS FOR VISITORS OR SERVICE PROVIDERS WITHIN THE SENATE OF ROMANIA

(excerpts)

Made up in accordance to:

- Law no. 481 of November 8th, 2004 on civilian protection;
- Law no. 307 of July 12th, 2006 on defense against fires;
- Order no. 163/2007 to approve general Regulation of defense against fires.

1. Specific stipulation for the defense against fires

1.2 General measures to prevent fires and using evacuation ways

It is forbidden to block access, evacuation and intervention ways with materials that lower the established free length or heights of circulation or dangerous materials that might explode or get fire, as well as modifying these and worsening the initial situation.

2. General compulsory rules for visitors

Each visitor has the following main duties:

- To observe regulations and measures to defense against fires, after being made aware by any means;
- Not to do forbidden maneuvers or unauthorized modifications of the systems and equipments of defense against fires;
- To communicate immediately after finding out to the head of the workplace any violation of the rules of defense against fires or of any situation established by this as being a fire danger, as well as any fault notices at the systems and equipments of defense against fires;
- To cooperate with the employees appointed by the manager, respectively with the technical professional in charge with the defense against fires, in order to implement measures to defense against fires;
- To provide to persons in charge all the data and information they are aware of regarding fires
- To smoke only in especially designed places.

3. Specific regulations and measures to defense against fires, to use facilities according to technical, technological and organizational specifications:

- Circulation within the building, evacuation ways, as well as access ways to the intervention means against fire are to be permanently kept free;
- It is forbidden to place on the electric devices vases and pots or other vessels containing liquids, which in case of hazards might spill out and produce short circuits followed by fires;

- In the rooms where electronic calculation equipments are, the following regulations will be observed in order to prevent and extinguish fires:
 - o Limitation of combustible materials and operatively eliminating hazard potential sources of fire;
 - o It is forbidden to introduce combustible materials, save those strictly necessary to normal activities (stationary) for a shift;
 - o It is forbidden to stock inflammable liquids;
 - o The electric facilities will be checked and assured the well functioning, not allowing any improvisations;

It is mainly forbidden:

- To connect any consumers that surmount the nominal power of the circuits;
- Overcharging electrical connections to traction efforts which are not a part of the contact wires to supply mobile receivers and freely isolated electrical pipes on the properly dimensioned and confectioned supports;
- Letting the ends of the electrical conductors un-isolated, in case of partially removing wiring;
- Using provisory connections by introducing electrical conductors without plugs and sockers;
- Using mobile lamps alimented through improvised and/or used wires;
- Using light filters to illumination corps if these filters are made of paper or other combustible materials;
- Placing down combustible (textile, paper, plastics, wood etc.) materials on electric motors;
- Using electric radiators and heating devices which are not authorized or in other places than those established by technical directions and agreements;
- Introducing objects of any kind into panels, niches or pictures;
- Hanging objects by panels, niches or pictures;
- Stocking combustible objects and/or materials within general electric distribution boards.

4. Conduct in emergency situations

- In case of emergency situations rooms will be calmly left following the evacuation way;
- Do not take umbrellas, luggage, big and heavy parcels;
- Your conduct must not alarm people around or induce them panic attacks in halls and especially on stairs;
- Walk calmly towards the emergency exit accompanied by the authorized person;
- For better walking women wearing high hills should remove them before climbing down stairs;

- In case fire enters the building, in order to protect your respiratory system, cover your nose and mouth with a wet material.
- In case of necessity the extinction devices places within the institution precincts will be used;
- For hazards that cannot be solved by your own forces you should dial 112 for intervention.